

# **Annual Report**

**Diktel Multiple Campus- 2082 B. S.**



## **Diktel Multiple Campus**

**Diktel Rupakot Majhuwagadhi Municipality-2 Diktel Khotang,  
Koshi Province, Nepal.  
(Estd : 16 Ashoj, 2037 B.S.)**

**Budget Fiscal Year: 2081/082 B.S.**

**Published : Ashoj, 2082 B.S.**

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**Diktel Multiple Campus**

**Diktel Rupakot Majhuwagadhi Municipality-2 Diktel Khotang**

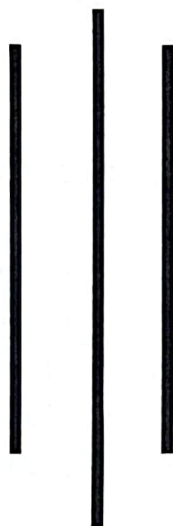
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Report Endorsed by Campus Management Committee

Diktel Multiple Campus

Kartik.... , 2082 B.S.

This ' Annual Report 2082 B.S.' will be presented at the 7<sup>th</sup> General Assembly of the Campus for its approval.

## Executive summary

Diktel Multiple Campus (DMC) Diktel is the first and the non-profit based community campus in Khotang district. The campus was established with the support of civil society, educators, politicians, administrators, merchants, intellectuals and the local community on 16 Ashoj 2037 B.S. It is located in Diktel, the headquarters of Khotang district. DMC has been spreading the light of higher education in the eastern hilly districts-Khotang, Okhaldhunga, Solukhumbu, Bhojpur and Udayapur since its establishment. This is made possible because of the development of transport, communication and flexible education policy of the government. The total enrolment of regular students is nine hundred nine (909) in the academic year 2081/82 B.S. The enrolment of students has increased by two hundred forty one (241) in this academic year. This data shows a positive signal to the campus.

Student enrollment at the campus has shown a positive upward trend over the past three academic years (2079/80–2081/82 B.S.). The total enrollment increased from 668 in 2080/81 to 909 in 2081/82 with a rise of 223 students. Enrollment of girls also improved steadily across all programs, particularly in B.Ed. and M.Ed., indicating the success of campus initiatives promoting female participation. However, the enrollment of Dalit and EDJ students remains relatively low and stable. Overall, the data reflect a strong growth trend.

As we know that the campus has been affiliated with Tribhuvan University and has been running the faculty of Humanities and Social Sciences, Education and Management (bachelor's annual system) in the morning and day shifts as well as the master's level (Semester System) in humanities and education faculties. Working human resources are less in number. Teaching staff have been bearing over the workload and on the other hand, every administrative personnel has been bearing overload. Despite their over load, they are fulfilling their duties and responsibilities honestly, tactfully and skilfully.

The campus has covered the total area of 35-1-2-3 Ropanies land which, has been registered in the name of Diktel Multiple Campus. But all the entire area of the land has not been utilized productively.

There are twenty buildings, including five permanent and fifteen temporary. It has five buildings having two floors, and other the remaining are single. There are ninety three rooms altogether for administrative use and classrooms. Only twenty seven rooms are used for classes, so they are not sufficient for teaching and learning. They are not learning-friendly and well-managed as expected by the campus. There is a necessity for a well-managed library according to the programs and the number of students in the campus. So now the campus has made one hundred eighty desks and benches for the students. Fourteen projectors, one smart board, one interactive board and nineteen CC TV cameras have been managed in the classrooms. Thirty two computers are installed in the computer lab with internet facilities for the students. To enhance quality education, DMC conducts teacher workshops and training. It publishes the annual report, annual magazine (Naya Kadam), DOI indexed DMC Journal, Tracer Study Report, Operational Calendar and Brochure. These publications reflect the condition of the campus to the stakeholders.

It is our pride that Diktel Multiple Campus Diktel has been accredited by University Grants Commission (UGC), Nepal in 2024 A.D. A New ten year strategic plan 2022-2032 has been formulated and for sustainable development, a master plan has also been built up. In addition to these DMC has prepared an action plan to participate in the Nurturing Excellence in Higher Education Program (NEHEP) of the University Grant Commission (UGC) and was also selected for Equity Based Funding Program in previous years. It has initiated the tasks for re-accreditation by forming committees and cells.

However, Diktel Multiple Campus is not free from financial crisis. It has been bearing a heavy loss of budget. Teaching and administrative staff are partly unpaid for their salaries. We have been following the local as well as provincial government for the supports of infrastructure and quality maintenance. Some positive results seem to have been appearing. We are sure that we can achieve success if we go along with the stakeholders and the other concerned parties. We would like to promise from here that we will include the missing information in the next report, if any.

We appeal to all stake-holders, agencies and the community to assist for in the improvement and development of DMC. We would like to thank the management committee chairperson and other members for the approval of this report. We would also like to thank the teachers (teaching-staff teaching staff) and personnel who helped to prepare this report.

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# ABBREVIATIONS

| <u>Abbreviation</u> | <u>Full Forms</u>                              |
|---------------------|------------------------------------------------|
| A/Y                 | Academic year                                  |
| A.D                 | Anno Domini                                    |
| Asst.               | Assistant                                      |
| B.A.                | Bachelor of Arts                               |
| B.B.S.              | Bachelor of Business Studies                   |
| B.Ed.               | Bachelor of Education                          |
| B.S.                | Bikram Sambat                                  |
| C.M.C.              | Campus Management Committee                    |
| D. M.C.             | Diktel Multiple Campus                         |
| E.M.I.S.            | Educational Management and Information System  |
| etc.                | Etcetera                                       |
| F                   | Female                                         |
| FSU                 | Free Students' Union                           |
| HERP                | Higher Education Reform Project                |
| IQAC                | Internal Quality Assurance Committee           |
| L.O.I.              | Letter of Intend                               |
| M                   | Male                                           |
| M.A.                | Master's of Arts                               |
| M.Ed.               | Master's of Education                          |
| MOU                 | Memorandum Of Understanding                    |
| NGO                 | Non Governmental Organization                  |
| No.                 | Number                                         |
| PCL                 | Proficiency Certificate Level                  |
| QAA                 | Quality Assurance and Accreditation            |
| RMC                 | Research Management Committee                  |
| Rs.                 | Rupees                                         |
| SAT                 | Self- Assessment Team                          |
| SSR                 | Self Study Report                              |
| SWOT                | Strengths, Weakness, Opportunities and Threats |
| T.U.                | Tribhuvan University                           |
| UGC                 | University Grants Commission                   |
| Yr.                 | Year                                           |

## 1. Background

Diktel Multiple Campus (DMC) is the first and leading community campus of Khotang district. It was established in 2037 Asoj 16 under the affiliation to Tribhuvan University. It is a non-profit based community campus. It has been providing education to the students of Khotang district and its neighboring districts- Solukhumbu, Okhaldhunga, Udyapur and Bhojpur. The products of this campus are working in different sectors as successful human resources, such as administration, education, journalism, industry, business, civil society, banking and politics.

DMC was initiated taking the authority to run PCL program (Phased out) in the faculty of Humanities and Social Science of Tribhuvan university, in addition to, classes of Bachelor's degree in Humanities, education, management (annual system) and, classes of Master's of Arts in Nepali and sociology and, EPM in M.Ed. (semester system) have been running at present. Now, many campuses have been established within Khotang and its neighboring districts and some others are in the course of establishment. However, DMC is devoted to offering quality education to its students from the beginning.

Human resources produced from this campus are now performing their skill, qualifications, efficiency and experience in different Sectors, such as Lecturers, Teachers, Businessmen, Social workers, Administrators, politicians, etc. and their contributions are highly appreciated in the country.

This campus has crossed many ups and downs of difficulties in its course. It is realized that non-profit based campus is not as easy as constituent or private campuses for smooth running. So that to continue the campus, to maintain its quality and efficiency and to promote and develop its infrastructure, we need to collect resources and positive support from the government, NGOs, INGOs, the community and other stakeholders.

DMC has been running for its forties. It has crossed so many turning points to arrive at the present condition. For the development and improvement of this campus, different people have contributed in different sectors for the campus, so we would like to remember their contributions. The following social-workers, well-wishers, politicians and administrators had played an important role and contributed to the establishment and the progress of the campus. The contributors are: District Panchayat Chairman, Dip Bahadur Rai, Birkha Bahadur Rai, Dilliser Rai, Devraj Dhakal, Kedar Rai, Parsuram Rai, Parsuram Bajimaya, Hiradhan Rai, Peshal Rai, Kashiraj Rai, and Narendra Rajbhandari. We cannot forget their contributions. So, we would like to thank them for their purposeful contribution and also we cannot forget the contribution of the former Chief District Officer Parshu Pradhan and local development officer Krishna Kumar Nepal. The other contributors are Bayansing Rai, Keshar Bahadur Rai, Harikaji Gurung, Shova Gurung, Bagbir Rai, Capt. Man Bahadur Rai, Prithivi Bahadur Rai, Shree Prasad Bhattarai, Laxmi Kumar Thapa, Tika Prasad Dahal, Dhan Hari Rai, Barjamani Rai, Karna Bahadur Basnet, Raj Kumar Pokharel, Rabilal Rai, Badarinath Sharma, Tulasi Prasad Bhattarai, Surya Bahadur Sen Oli, Madan Ghale, Chandra Bahadur Rajbhandari, Nayan Kumar Rai, Hari Bahadur Karki, Manik Lal Pradhan, Rewati Raman Koirala, Shivabaksh Katwal, Ratna Bahadur Thapa, Kumari Krishna Rai, Bishnu Kumar Rai, Rajendra Bhattarai, Devi Prasad Koirala, Atalser Rai, Dilliram Dahal, Karna Bahadur Rai, Rudra Bahadur Rai, Narayan Prasad Joshi, Jas Raj Kiranti, Karna Joshi, Harka Bahadur Rai, Laxmidas Rajbhandari, Kumardhoj Rai, Parshuram Karki, Bom Thulung, Bachchu Rai, Bhanubhakta Ghimire, Narnath Gelal, Shubha Chnadra Rai, Hari Kumar Pokharel, Baburam Rai, Namas Adhikari, Rajendra Thapa, Rudra Giri, Jivan Khadka, Bishal Bhattarai (now member of federal parliament), PanchKarna Rai, Saraswoti Bajimaya, Ram Kumar Rai (Pasang), Hari Roka, Samita Karki, Shiba Kumar Basnet, Subash Pokhrel, Harish Chandra Giri, DurgaJayanti Rai, Sher Bahadur Tamang, Ratna Rai, San Bahadur Rai, Rojan Rai, Rajan Rai (now member of provincial assembly), Rabi Kiran Acharya, Gyanendra Joshi, Pawan Kumar Thapa, Rajanser Rai, Dhan Prasad Subedi, Geha Kumar Sainju, Jit Bahadur Shrestha, Shantiram Mishra, Jitman Rai, Khem Bahadur Khadka and Ajay Kumar Jha, Dr.Suka Raj Rai.

Diktel Multiple Campus has been running under the Act of Tribhuvan University and Diktel Multiple Campus Sanchalan Bidhan, 2075 B.S., approved by the Office of the Vice-Chancellor, Planning Directorate, Tribhuvan University, Kathmandu. Some reformation steps were expected from the federal government. The government of Province No. 1 seems to be going in the course of establishing the Provincial University, and DMC has been involved in this procedure. Although this campus is sustaining with many crises, it has made many attempts for the establishment of infrastructures and to maintain the quality of education. Diktel Multiple Campus prepared the five year (2012 AD to 2016 AD) strategic plan in 2012 AD and implemented it. It prepared the five year strategic plan 2017-2021 A.D. and implemented. And again, ten years strategic plan 2022-2032 has been formulated. A Master plan for sustainable development has also been built up recently. We are going to implement and forward other programs according to these plans. Further constructive suggestions from well-wishers and others will be highly appreciated. Diktel Multiple Campus appeals to all the stakeholders for its development.

We would like to thank the chairperson of the present management committee, Mrs. Durga Jayanti Rai, and other members (annex -1) for their guidance to prepare this report. We would like to thank to all political parties, students' organizations, teaching staff, well-wishers, and campus officials. At the end, we equally want to remember those who contributed to the campus from the very beginning, and if the names of contributors are missed from the list, we (Report Preparation Team) are entirely sorry.

## 2. Academic Progress

### 2.1 Enrollment Trend:

Student's enrollment of the last three year is given below.

Enrollment of students since 2078/79-2081/2082 B.S.

Program wise/level wise)

| Year    | B.A. |     |     |     | B.Ed.. |     |     |     | B.B.S. |     |     |     | M.A. semester |    |     |    | M.Ed. semester |    |     |    | Grand Total |
|---------|------|-----|-----|-----|--------|-----|-----|-----|--------|-----|-----|-----|---------------|----|-----|----|----------------|----|-----|----|-------------|
|         | I    | II  | III | IV  | I      | II  | III | IV  | I      | II  | III | IV  | I             | II | III | IV | I              | II | III | IV |             |
| 2079/80 | 35   | 84  | 84  | 55  | 58     | 102 | 75  | 48  | 37     | 43  | 47  | 28  | 14            | 14 | 19  | 19 | *              | *  | *   | *  | 762         |
| 2080/81 | 52   | 35  | 67  | 72  | 60     | 58  | 72  | 62  | 15     | 37  | 36  | 42  | 28            | *  | 13  | *  | 19             | *  | *   | *  | 668         |
| 2081/82 | 44   | 70  | 44  | 126 | 86     | 75  | 70  | 154 | 34     | 22  | 44  | 56  | 21            | 32 |     |    | 11             | 20 |     |    | 909         |
| Total   | 131  | 189 | 195 | 253 | 205    | 235 | 217 | 264 | 86     | 102 | 127 | 126 | 42            | 35 | 64  | 19 | 19             | 11 | 20  |    | 2339        |

*\* Admission was not completed*

The above data displays that the number of students' enrolment seems to be increasing in academic years of 2082 B.S. when they are compared to the grand total of the previous year. The number of students has increased by 241 from the previous years. It indicates the trend of enrollment might go up in the coming years and it might become beneficial to the campus. The campus should prepare the plan, program, strategies and implement them to continue such enrollment. In the academic year of 2082 B.S., the enrollment of students in B.A. is 284, B.Ed. 332, B.B.S. 156, M.A. semester 53, and M.Ed. semester 31. In B.B.S.'s first year, the number of enrollments is increased by more than 50%. It shows that the number of students would certainly go up in the coming years.

Enrollment of Girls, Dalit and EDJ. since, 2078/79-2081/2082 B.S.

(Program wise)

| Year    | B.A.  |      |       | B.Ed.. |      |       | B.B.S. |      |       | M.A. (semester) |      |       | M.Ed. (semester) |      |       |
|---------|-------|------|-------|--------|------|-------|--------|------|-------|-----------------|------|-------|------------------|------|-------|
|         | Girls | EDJ. | Dalit | Girls  | EDJ. | Dalit | Girls  | EDJ. | Dalit | Girls           | EDJ. | Dalit | Girls            | EDJ. | Dalit |
| 2079/80 | 136   | -    | 18    | 179    | -    | 24    | 90     | -    | 7     | 18              | -    | -     | -                | -    | -     |
| 2080/81 | 150   | 1    | 17    | 178    | 1    | 17    | 78     | 2    | 6     | 9               | -    | 1     | 11               | -    | 5     |
| 2081/82 | 164   | 1    | 18    | 256    | 1    | 35    | 93     | 1    | 8     | 16              | 1    | 1     | 35               |      | 6     |
| Total   | 332   | 2    | 60    | 441    | 4    | 81    | 210    | 2    | 21    | 30              | 1    | 2     | 20               | 1    | 6     |

The above data shows that the girls' enrollment in B.A. has been slightly changed. It is just more than 14 to the previous year. Similarly, the enrollment of girls in B.Ed. has been increased by 78 number which shows the positive influence of campus efforts. . The same trend seems to be going on in B.B.S. as well. Similarly, the number of EDJ in B.A. remained the same, and Dalit enrollment of students seems to remain similar. The number of EDJ and Dalit is found only one in M.A., but the number of girls is 16, which is than 7 to from the previous year. The enrollment of EDJ is found in only 1 in B.B.S. The number of Dalits is 8, which is more than 2 from the previous year. The number of girls is in B.A. 164, B.Ed. 256, B.B.S. 93, M.A. Semester 16 and M.Ed Semester 35, which are an increasing number than the previous years. The Campus needs to prepare the policy for the enrollment of EDJ and Dalit.

#### **Pass Rate**

#### **Pass rate of the students in 2079/080 in percentage**

##### **(Program wise/level wise)**

| Faculty                               | Level           | Number of students who filled exam forms | No. of pass students | pass percent |
|---------------------------------------|-----------------|------------------------------------------|----------------------|--------------|
| Humanities                            | B.A. I          | 145                                      | 23                   | 15%          |
|                                       | B.A.II          | 71                                       | 40                   | 56%          |
|                                       | B.A.III         | -                                        | -                    |              |
| Education<br>(3 & 4 years<br>B.Ed..)  | B.Ed.. I        | 124                                      | 3                    | 2.124%       |
|                                       | B.Ed.. II       | 51                                       | 3                    | 5.88%        |
|                                       | B.Ed.. III      | 37                                       | 18                   | 48.64%       |
|                                       | B.Ed.. IV       | 44                                       | 11                   | 25%          |
| Management<br>(3 & 4 years<br>B.B.S.) | B.B.S. I        | 67                                       | 7                    | 10.44%       |
|                                       | B.B.S. II       | 32                                       | 13                   | 40.62%       |
|                                       | B.B.S. III      | 25                                       | 1                    | 4%           |
|                                       | B.B.S.IV        | 26                                       | 7                    | 26.92%       |
| MA Semester                           | First Semester  | 33                                       | 11                   | 33.33%       |
|                                       | Second Semester | 20                                       | 15                   | 75%          |
|                                       | Third Semester  | 13                                       | 9                    | 69.23%       |
|                                       | Fourth Semester | 7                                        | 7                    | 100%         |
| Total                                 |                 | 695                                      | 168 ( 24.17%)        |              |

The above table shows the result pass rate of the students in 2081/082 B.S. The pass rate of B.A. first year is 15%, B.A. II 56%. The result of B.A. first year seems poor, and the result of B.A. second year seems satisfactory. The result of B.A. third year is not published yet. The result of B.Ed. first year seems poor. Its pass percentage only 2.12% so campus administration, teachers and students need to add extra efforts to increase the pass rate. Similarly, the pass percentage of B.Ed. II second year also seems poor. Its pass percentage is only 5.88%. So, similar efforts to B.Ed. first year is considered to be applied in this level too, but the result of B.Ed. third year seems satisfactory. Its pass percentage is 48.64%. Again, the result of B.Ed. fourth year seems unsatisfactory. Its pass percentage is only 25%. The pass percentage of B.B.S. first year is 10.44, B.B.S. second year 40.62% B.B.S. third year 4% and B.B.S. fourth year 26.92%. The result of B.B.S first year and third year seem very poor. Campus administration, teachers, and students need to prepare the plan and policy to increase the pass rate. The result of B.B.S. fourth year seems unsatisfactory, and the result of second year seems tolerable. M.A. semester result seems satisfactory. The concerned department, teacher and students themselves should increase their efforts. Effective pedagogy, technology, along good content-based teachers are highly demanded for good results.

**Pass rate of the students in 2080/81 in percentage  
(Program wise/level wise)**

| Faculty             | Level                    | Number of students<br>appeared in exam | No. of pass students | pass percent |
|---------------------|--------------------------|----------------------------------------|----------------------|--------------|
| Humanities          | B.A. I                   | 35                                     | 14                   | 40%          |
|                     | B.A.II                   | 66                                     | 20                   | 30%          |
|                     | B.A.III                  | 73                                     | Result not Published |              |
|                     | B.A. IV                  | 53                                     | Result not Published |              |
| Education           | B.Ed.. I                 | 58                                     | 12                   | 20.68%       |
|                     | B.Ed.. II                | 72                                     | 13                   | 18.05%       |
|                     | B.Ed..III                | 62                                     | Result no Published  |              |
|                     | B.Ed..IV                 | 41                                     | Result no Published  |              |
| Management          | B.B.S. I                 | 37                                     | 4                    | 10.81%       |
|                     | B.B.S. II                | 36                                     | 11                   | 30.55%       |
|                     | B.B.S. III               | 42                                     | Result not Published |              |
|                     | B.B.S.IV                 | 28                                     | Result not Published |              |
| Sociology<br>(M.A)  | 1 <sup>st</sup> semester | 29                                     | Result not Published |              |
|                     | 2 <sup>nd</sup> Semester | 13                                     | 11                   | 84.61%       |
|                     | 3 <sup>rd</sup> semester | 13                                     | Result not Published |              |
|                     | 4 <sup>th</sup> Semester | 19                                     | 17                   | 89.47%       |
| Education<br>(M.Ed) | 1 <sup>st</sup> semester | 19                                     | Result not Published |              |
|                     | 2 <sup>nd</sup> Semester | Admission in process                   |                      |              |
|                     | 3 <sup>rd</sup> semester | Processing                             |                      |              |
|                     | 4 <sup>th</sup> Semester | Processing                             |                      |              |
| Total               |                          | 696                                    | 102                  |              |

The above figure shows the result pass rate of the students in 2080/81 B.S. The pass rate of B.A. first year is 40%, B.A. second year 30%. The result of B.A. first year seems satisfactory. It was only 15% in the previous year. This year it is nearly three times more. and the result of B.A. second year seems not satisfactory. It was 56% last year. It is nearly half of the previous year. The result of B.A. third year and fourth year are not published yet. The result of B.Ed. first year seems poor. Its pass percentage is only 20.68% but it seems improved when compared to last year, which was 2.12%. So, campus administration, teachers and students need to make extra efforts to increase the pass rate. Similarly, the pass percentage of B.Ed. second year also seems poor. Its pass percentage is only 18.05% but it is nearly thrice times improve than last year. Which was just 5.88% pass. So, the similar efforts to B.Ed. I is considered to be applied in this level too, but the result of B.Ed. third year and fourth year have not been published yet. The pass percentage of B.B.S. first year is 10.81% which is similar to the previous year, which was 10.44% pass. B.B.S. second year 30.55% which is less than 10% than the previous year. It was 40.62% pass in last year. B.B.S. third year and B.B.S. fourth year result have not published yet. The result of B.B.S first year and second year both seems poor. Campus administration, teachers, and students need to prepare the plan and policy to increase the pass rate. M.A. second semester result seems satisfactory with 84.61% Similarly M.A fourth semester result seems excellent. It pass percentage is 89.47%. Which need to be continued. M.A. first and second, M.Ed. first semester results have not been published. The concerned department, teacher and students themselves should increase their efforts. Effective pedagogy, technology along good content based teachers are highly demanded for good results.

**Pass rate of the students in 2024/25 A.D. in percentage  
(Program wise/level wise)**

| Faculty          | Level                    | Number of students appeared in exam | No. of pass students | pass percent % |
|------------------|--------------------------|-------------------------------------|----------------------|----------------|
| Humanities       | B.A. I                   | 34                                  | 13                   | 38.23%         |
|                  | B.A.II                   | 66                                  | 12                   | 18.18%         |
|                  | B.A.III                  | 59                                  |                      |                |
|                  | B.A. IV                  | 53                                  |                      |                |
| Education        | B.Ed.. I                 | 77                                  | 3                    | 3.89%          |
|                  | B.Ed.. II                | 72                                  | 6                    | 8.33%          |
|                  | B.Ed..III                | 59                                  |                      |                |
|                  | B.Ed..IV                 | 42                                  |                      |                |
| Management       | B.B.S. I                 | 32                                  | 7                    | 21.87%         |
|                  | B.B.S. II                | 36                                  | 7                    | 19.44%         |
|                  | B.B.S. III               | 31                                  |                      |                |
|                  | B.B.S.IV                 | 41                                  |                      |                |
| Sociology (M.A)  | 1 <sup>st</sup> semester | 20                                  |                      |                |
|                  | 2 <sup>nd</sup> Semester | 25                                  | 18                   | 72%            |
|                  | 3 <sup>rd</sup> semester | 25                                  |                      |                |
|                  | 4 <sup>th</sup> Semester | 13                                  | 3                    | 23.07%         |
| Education (M.Ed) | 1 <sup>st</sup> semester | 11                                  |                      |                |
|                  | 2 <sup>nd</sup> Semester | 16                                  |                      |                |
|                  | 3 <sup>rd</sup> semester | 16                                  |                      |                |
|                  | 4 <sup>th</sup> Semester | -                                   |                      |                |
| Total            |                          | 728                                 | 69                   | 9.47%          |

The above figure shows the result pass rate of the students in 2024/025 A.D. The above figure shows the result pass rate of the students in 2024/025 A.D.. The pass rate of B.A.I is 38.23%, B.A. II 18%. The result of B.A. first year seems poor and the result of B.A. second year also seems poor. The result of B.A. III and IV are not published yet. The result of B.Ed. I seems poor. Its pass percentage is only 3.89% . Its previous result was only 2. 88% so campus administration, teachers and students need to make extra efforts to increase the pass rate. Similarly, the pass percentage of B.Ed.. II also seems poor. Its pass percentage is only 8.33% while its previous result was only 5.88%. So, similar efforts to B.Ed.. I is considered to be applied in this level too, but the result of B.Ed. III and IV have not been published yet. The pass percentage of B.B.S. I is 21.87%, B.B.S. II 19.44% B.B.S. III, and B.B.S. IV results have not been published. The result of B.B.S. I and II seems very poor. Campus administration, teachers, and students need to prepare the plan and policy to increase the pass rate. M.A. I and III semester result have not been published. The pass percentage of M.A. I semester is 72% and IV semester is 23.07%. The total Number of students who appeared in exam were 728 and thenumbers. of pass students was 69 and, it pass percentage is 9.47%. The concerned department, teacher and students themselves should increase their efforts. Effective pedagogy, technology along good content-based teachers are highly demanded for good results.

### 2.3. Graduate Trend

Graduate of campus in, 2079/080 B.S.-2081/2082B.S.  
(Program wise/level wise)

| Year    | B.A. |       |       |       | B.Ed., |       |       |       | B.B.S. |       |       |       | M.A. |       |       |       | M.Ed. |       |       |       |         |
|---------|------|-------|-------|-------|--------|-------|-------|-------|--------|-------|-------|-------|------|-------|-------|-------|-------|-------|-------|-------|---------|
|         | EDJ  | Girls | Other | Total | EDJ    | Girls | Other | Total | EDJ    | Girls | Other | Total | EDJ  | Girls | Other | Total | EDJ   | Girls | Other | Total | G.Total |
| 2079/80 |      | 6     | 9     | 15    | 1      | 1     | 2     | 4     |        | 4     | 5     | 9     | -    | -     | -     | -     | 1     | 5     | 25    | 31    | 59      |
| 2080/81 | 1    | 9     | 6     | 16    | 1      | 7     | 7     | 15    |        | 4     | 5     | 9     |      |       | 2     | 2     | 1     | 9     | 11    | 21    | 63      |
| 2081/82 |      | 11    | 9     | 20    |        | 8     | 3     | 11    |        | 7     | 11    | 18    |      | 1     | 5     | 6     |       |       | 2     | 2     | 57      |
| Total   | 2    | 20    | 28    | 50    | 2      | 13    | 22    | 37    |        | 17    | 17    | 34    |      |       | 2     | 2     | 2     | 19    | 36    | 57    | 179     |

## Graduate trend analysis:

If we see the data of graduate pass rate, the result seems slightly changed. The number of graduated students in, 2079/080, 2080/81 and 2081/82 are 59,63 and 57, respectively. When the data of 2081/082 is compared to 2080/81. It is found to be different by only six. That is decreased by 6 in 2081/082. Similarly, when the data is compared between 2079 /80 and 2081/082, slight changes are found. It is less by only 2 in 2081/082 than the previous year 2079/080. The data shows that the pass rate of EDJ in 2080/81 are 1 in B.A. B.Ed.. and in M.A. There are no EDJ students in the B.B.S. and M.A. in graduate list. It is also traced that EDJ are not found in 2081/082 B.S. It shows that EDJ students are still back in higher education. Educational policies related to EDJ need to be revised and implemented. The graduated number of girls has been increased by three in B.A., six in B.Ed., and four in M.A. in 2080/81. But, in B.B.S. remains the same number four, and in M.A. Nepali, no girls are found as graduated. In B.Ed. only one has graduated from EDJ, seven from girls, and others. In B.B.S., four girls and five from the other group have been added .The number of girls has been slightly increased than previous years. But the EDJs have still not increased. Not all the graduates have been involved in this data because the campus is unable to present the supporting documents. Only the students who presented the photocopies of their transcripts, collected their certificates, and whose tracer reports have been prepared are involved here. Thus, the data looks insufficient detail. The result of 'Girls' and 'Others' seems average, but 'EDJ' is low. The campus needs to try to execute the programs effectively to achieve good results. The graduated students remain almost similar in academic years 2079/80 and 2080/81. It shows that the entire campus team should focus on increasing graduate the numbers in upcoming years.

### 1.1 Programs:

Running programs, major subject and authorized date from T.U.

| S.N. | Level                     | Faculty                        | Major Subjects                                            | Authorized Date | Remarks                                                   |
|------|---------------------------|--------------------------------|-----------------------------------------------------------|-----------------|-----------------------------------------------------------|
| 1    | P.C.L.                    | Humanities and Social Sciences | Nepali, Political Science, Economics                      | 2037 B.S.       | Added History and Culture in 2042 B.S. Now phase-out      |
| 2    | Bachelor                  | Humanities and Social Sciences | Nepali, Political Science, Economics, History and Culture | 2042 B.S.       | Add. English and Sociology in 2069 B.S., B.A.S.W. in 2074 |
| 3    | P.C.L.                    | Management                     | All subjects are compulsory                               | 2047 B.S.       | Now phase-out                                             |
| 4    | Bachelor                  | Education                      | English, Nepali and Mathematics                           | 2052 B.S.       | Added Population Education in 2069 B.S.                   |
| 5    | Bachelor( One year B.Ed.. | Education                      | English, Nepali and Economics                             | 2052 B.S.       |                                                           |
| 6    | Bachelor                  | Management                     | Accounting, Finance and Marketing Group                   | 2062 B.S.       |                                                           |
| 7    | Masters                   | Humanities and Social Sciences | Nepali                                                    | 2070 B.S.       |                                                           |
| 8    | Masters                   | Humanities and Social Sciences | Sociology                                                 | 2074 B.S.       |                                                           |
| 9    | Masters                   | Education                      | EPM+ Nepali                                               | 2075 B.S.       |                                                           |

Educational planning and Management (EPM) and Nepali programs have been authorized in the year 2075 B.S. No other programs have been authorized lately. But a technical committee has been formed to evaluate the needs of the programs and extend them.

### **1.2. Educational Pedagogy:**

DMC has been conducting different faculties, programs with different subjects. For this, the following instructional systems have been used to instruct and explore the abilities of the students. The Campus is planning to implement a Learning Management System (LMS) to foster the pedagogy.

- i. Lecture Method,
- ii. Discussion Method,
- iii. Project Work,
- iv. Field Trip,
- v. Paper Presentation,
- vi. Problem Solving Method,
- vii. Practical Work etc.
- viii. Group Work, Pair Work, Peer Work.
- ix. Different weekly program as mentioned in annual calendar.
- x. Blended Teaching
- xi. Participatory teaching
- xii. Internship

### **3. Physical Progress:**

#### **3.1. Infrastructural Development:**

DMC was established in 2037 B.S. but operated with no own land and buildings during the period of its establishment. Since its establishment, educators, social workers, administrators, politicians, District Panchayat supported it physically and financially remarkably. Because of their continuous support, DMC has successfully register the land 35-1-2-3 Ropanies in its own name in headquarter of Khotang district. It has constructed four RCC buildings having two floors. Moreover, this campus is looking for other sources of support. The particulars of buildings are given below. A two storey permanent building having four rooms has been constructed with the support of University Grant Commission (UGC) last year. The compounding of the campus area has also been completed with the support of the federal government. Both building construction and compounding of campus area were forwarded through e-bidding process and have been constructed.

In the previous year, an RCC building was constructed with the financial support of the University Grants Commission. Its total estimated cost was Rs 10820389.72, where University Grants Commission (UGC) invested Rs. 10000000.00, and Diktel Multiple Campus invested Rs. 820389.72 as per the agreement, and the building is completely constructed by Rupakot Nirman Sewa Pvt. after selecting from e-bidding process. In the current year with the financial support of UGC, Rs 800000, and campus Rs. 199225, the volleyball ground is being constructed. In order to construct the volleyball ground Dipahang Construction Pvt. Ltd. has been selected through an e-bidding process. Temporary compounding with GI-wire and the wooden pillars to the campus has been completed. Its cost is Rs. 30000.00. The support wall to the administrative building has been completed at Rs. 1000000. It was funded by Diktel Rupakot Majhuwagadhi Municipality, Khotang. Similarly, the government of Koshi province supported 400000 as a first step and rs 300000 as the second step to construct the support wall. For plantation and beautification, Budhdha-chitta and walnut have been planted at Rs. 30000. It was funded by the campus itself.

| S.N. | Description                                  | No. of buildings/ blocks | No. of rooms | Remarks                                                               |
|------|----------------------------------------------|--------------------------|--------------|-----------------------------------------------------------------------|
| 1    | One Storey temporary Building                | 4                        | 8            | Classes are running                                                   |
| 2    | Earth quake resisted building                | 3                        | 6            | storage for old wooden furniture                                      |
| 3    | Two storey Permanent building                | 1                        | 6            | Under campus-UGC match. Now faculty of management classes are running |
| 4    | Two storey administrative building permanent | 1                        | 10           | Support from Diktel Rupakot Majhuwagadi Municipality 2077/78 B.S      |
| 5    | Two storey permanent building                | 1                        | 4            | Library in use                                                        |
| 6    | Two storey permanent building                | 1                        | 4            | support from UGC. Now faculty of humanities classes are running       |
| 7    | Two storey permanent building                | 1                        | 4            | support from UGC. Now faculty of education classes are running        |
| 8    | Two Storey temporary block                   | 1                        | 2            | Computer/E-library/Staff room in use                                  |
| 9    | One storey temporary block                   | 1                        | 2            | Study Class                                                           |
| 10   | One storey temporary block                   | 1                        | 2            | Storer/First Aid Room/ student union office                           |
| 11   | One storey temporary block                   | 1                        | 1            | Canteen                                                               |
| 12   | One storey block                             | 1                        | 1            | Assembly hall                                                         |
| 13   | Two storey permanent building                | 1                        | 6            | B.B.S. classes are running                                            |
| 14   | One storey block                             | 2                        | 16           | Boys hostel                                                           |
| 15   | One storey block                             | 1                        | 6            | QAA functional office                                                 |
| 16   | Toilet                                       |                          | 20           |                                                                       |
| 17   | Total                                        | 18                       | 90           |                                                                       |

- Classrooms are not enough according to the subjects and the teachers. It is difficult to run major subject classes.
- One hostel building is not in good condition. It needs urgent repair before use.
- Play ground: There are only a volleyball court and a table tennis court, and for football ply ground MOU has been made between the campus and Solma Sports Club, Diktel.
- Road: Road has been constructed inside the campus premises by the joint effort of campus – community. It is in use now.
- An Aqua-guard water purifier has been installed for pure drinking water.
- One program hall which can occupy about three hundred people, and the other three rooms have been well equipped/furnished with modern/ furniture, comfortably.
- A water tank has been managed in the proper places to wash hands comfortably.

### 3.2 Educational Aids:

- I. White boards – 24
- II. Pocket charts – 5
- III. Geo-boards – 2
- IV. Multi-media projectors – 15
- V. Overhead projector-1
- VI. Smart board -1
- VII. Interactive Board - 1

### 3.3. Books

- Reference books -9650
- General books – 15127
- Total Books - 24777
- Journals – DMC, Shikshak, Yuba Manch, TU Journal, Nepal Rastra Bank Journal
- New materials have been managing

### Reading Rooms and Library

| Particular               | Number                     | Condition                          | Remarks                                                       |
|--------------------------|----------------------------|------------------------------------|---------------------------------------------------------------|
| Reading Room             | 2 Rooms                    | Forty students can study at a time | It is not sufficient so it needs to extend                    |
| E-library & computer lab | 30 computers are available | Students are using them            | 35 computers are insufficient according to number of students |

The library is digitally automated. There is a total of 24,777 books including, 9,650 reference books and 15,127 general books. Reading rooms and e-library are managed well. Students can study in a peaceful environment. Free Wi Fi is managed to the students.

Publication: DMC publishes the DMC Journal, Magazine (Naya Kadam), Operational Calendar, Annual Report, Tracer Study Report, and Brochure annually. DMC journal is a DOI indexed journal. It has supported to development of the professional capacity of the teachers. Operational calendar has supported to organizing and running the various programs of the campus. Magazine, annual report and tracer study have supported publicizing the financial and academic performance.

### 3.4. Furniture:

Some comfortable / modern furniture have been managed on campus recently. The campus has planned to equip all the building rooms with modern ways to make comfortable furniture in the days to come. The wooden, traditional and outdated furniture are still in use on the campus. This is an obligatory condition for the institute. The details of furniture are as follows:

| S.No. | Description                            | No. of Furniture |
|-------|----------------------------------------|------------------|
| 1     | Desks/benches(made up of metal & wood) | 270              |
| 2     | Desks (made up of wood)                | 180              |
| 3     | Benches(wooden )                       | 166              |
| 4     | Office table                           | 21               |
| 5     | Wooden Racks                           | 18               |
| 6     | Wooden bed                             | 16               |
| 7     | Long Chairs                            | 23               |

| S.No. | Description                                                                        | No. of Furniture |
|-------|------------------------------------------------------------------------------------|------------------|
| 8     | Single Table                                                                       | 22               |
| 9     | Cupboards (wooden)                                                                 | 17               |
| 10    | Cupboard(steel)                                                                    | 4                |
| 11    | Sofa set                                                                           | 1                |
| 12    | Sofa                                                                               | 7                |
| 13    | Tea Table                                                                          | 6                |
| 14    | Secretary Table                                                                    | 1                |
| 15    | Computer Table                                                                     | 11               |
| 16    | Double Cupboard                                                                    | 9                |
| 17    | Revolving Chairs                                                                   | 9                |
| 18    | Steel Racks                                                                        | 21               |
| 19    | Attach Table                                                                       | 5                |
| 20    | Wooden Chairs                                                                      | 59               |
| 21    | Plastic chairs                                                                     | 160              |
| 22    | White board                                                                        | 20               |
| 23    | Notice board                                                                       | 3                |
| 24    | Hill take /Water tank                                                              | 2                |
| 25    | Hill take stand                                                                    | 2                |
| 26    | Rostem                                                                             | 3                |
| 27    | Rostem (single)                                                                    | 7                |
| 28    | Jhyampal                                                                           | 1                |
| 29    | Gaiti                                                                              | 1                |
| 30    | Kodalo                                                                             | 1                |
| 31    | Shavel                                                                             | 1                |
| 32    | Kambal                                                                             | 3                |
| 34    | Strecher                                                                           | 1                |
| 35    | Iron rod to fence the map of Nepal & national flag in square shape with flag stand | 1/1              |
| 36    | Memorial park (Sila Lekha)                                                         | 1                |
| 37    | Out dated Furniture                                                                | 12               |

### Computers and electronics aids

| S.N. | Particulars                 | Classroom                                     | computer lab and e-library | Library office | Administrative office | Department | Program Hall | Total |
|------|-----------------------------|-----------------------------------------------|----------------------------|----------------|-----------------------|------------|--------------|-------|
| 1    | computer                    | 12                                            | 32                         | 2              | 6                     | 4          | 1            | 57    |
| 2    | Printer                     |                                               |                            | 2              | 6                     | 4          |              | 12    |
| 3    | Projector                   | 12                                            |                            |                |                       |            | 2            | 14    |
| 4    | C.C.TV                      | 9                                             | 1                          | 3              | 5                     | 1          |              | 19    |
| 5    | Interactive and Smart Board |                                               |                            |                |                       |            | 2            | 2     |
| 6    | laptop                      | Use in the administration and account section |                            |                |                       |            |              | 8     |

- ❖ New furniture, about 270 desks and benches made up of metal attached with wood have been added this year for students and long chairs, lecture desks for teachers.
- ❖ Teaching staff are provided with the locking racks.
- ❖ The traditional/old wooden armchairs are replaced with new furniture.
- ❖ The study rooms in the library have been managed.
- ❖ A digital /automation system is made for the library.
- ❖ Lecture desks equipped with the computers and projectors have been managed in each classes.

### 3.5 Equipment:

DMC Owns the following equipment's including the internet facilities:

| S.N. | Description             | No/Unit |
|------|-------------------------|---------|
| 1    | Computer Desktop        | 43      |
| 2    | Laptop                  | 7       |
| 3    | Printers                | 9       |
| 4    | C.C.camera              | 12      |
| 5    | C.C.T.V.                | 2       |
| 6    | Display Board           | 2       |
| 7    | D.V.R.                  | 2       |
| 8    | Interactive Board       | 1       |
| 9    | Projector               | 8       |
| 10   | Scanner                 | 1       |
| 11   | Camera                  | 1       |
| 12   | Solar battery& Inverter | 1       |
| 13   | Solar Plate 100 watt    | 2       |
| 14   | Inverter                | 1       |
| 15   | Card Printer            | 1       |
| 16   | Bill Printer            | 1       |
| 17   | Sound System            | 1       |

- ❖ The multimedia projectors are not enough for many teachers.
- ❖ All the classrooms are not supplied with electricity.
- ❖ Because of the lack of enough manpower all the existing equipment are not used regularly.
- ❖ The solar power supplied from BAIKALPIK URJA PRABARDHAN KENDRA NEPAL has made it easier for institute to operate all the computers at once. Also the campus classes are possible to run

## 4. Financial Progress:

### 4.1 Analysis of Financial Resource:

Income of last three years

| Sources of Income | 2081/82 B.S. | 2080/81 B.S.                                | 2079/80B.S.                                |
|-------------------|--------------|---------------------------------------------|--------------------------------------------|
| A. Student's Fees | 21345696.    | 11921716                                    | 12735044.42                                |
| B. Others Income  | 899879.06    | 60825<br>39077<br>700000<br>181000<br>51895 | 24246.67<br><br>450000<br>185345<br>102000 |

| Sources of Income                   | 2081/82 B.S.       | 2080/81 B.S.    | 2079/80B.S.       |
|-------------------------------------|--------------------|-----------------|-------------------|
| C. UGC                              | 2920000            | 2786000         | 2310000           |
| i) Regular grants                   | 600000             | 1212000         |                   |
| ii) Performance grants              | 2394051            | 4750000         | 3271559.67        |
| iii) U.G.C. Building construction   | 970000             | 1209500         | 815700            |
| iv) Equity grants                   |                    | 1000000         |                   |
| v) Pass rate grants QAA             | 1817200            |                 |                   |
| vi) QEE Grants                      | 800000             | 967087          |                   |
| vii) ECA Grants                     | 375570             |                 | 2345345           |
| D. Diktal Rupakot Municipality      |                    |                 |                   |
| E. ICT Dhankuta                     |                    |                 | 23000             |
| F. DFO Khotang                      |                    |                 | 98500             |
| G. EMIS Grants                      |                    | 643987          | 800000            |
| H. Government of Province Koshi     |                    |                 |                   |
| I. D.R.M. Ward No. 3                |                    |                 |                   |
| J. D.R.M. Ward No. 13               |                    |                 |                   |
| K. Province Koshi Furniture         |                    |                 |                   |
| L. Aishelukharka Rural Municipality |                    | 384000          |                   |
| M. DRM Scholarship                  |                    |                 |                   |
| N. Naya kadam                       | 700000             |                 |                   |
|                                     | 140103.4           |                 |                   |
| <b>Total</b>                        | <b>32962499.46</b> | <b>25917087</b> | <b>23160740.8</b> |

The above table represents the fee income, grants received from UGC and other incomes. It seems that the income from students' fees is increased by Rs 9423980 than the last fiscal year. As a new income, the campus has received QEE grants Rs 1817200 and Rs 899879.06 from other income. The total income of the campus in fiscal year 2081/82 is Rs. **32962499.46**, which is more by Rs 7045412.46 than last year. The table shows, the campus does not have a strong and sustainable source of income to sustain itself smoothly.

### Expenditure Analysis of the last three years

| Expenditures                                  | 2081/82 B.S. | 2080/81 B.S. | 2079/80 B.S. |
|-----------------------------------------------|--------------|--------------|--------------|
| A. Recurrent Expenditure                      |              |              |              |
| i) Salary                                     | 16713705     | 9927778      | 15434340.1   |
| ii) E.C.A.                                    | 13500        | 44600        |              |
| iii) Gardening                                | 116950       | 305750       |              |
| iv) Outreach Program                          | 175000       | 155875       | 100000       |
| v) Scholarship                                | 700000       | 700000       | 450000       |
| B. Other expenses                             | 46029        | 3483753      | 579065       |
| Capital Expenditure                           |              |              |              |
| i) Major Infrastructure Development           |              |              |              |
| -UGC Building Construction                    | 7444046      |              | 8271559.6    |
| ii) Minor infrastructure development (Repair) | 106616       | 431158       |              |
| iii) Computer and ICT /projector Purchase     | 208313       | 967087       | 203705       |
|                                               |              | 820000       |              |
| iv) Books                                     | 28642        |              |              |
| v) Software Installation                      | 127125       | 1027980      | 482690       |
| vi) Furniture Purchase                        | 24580        |              | 3861045      |

| Expenditures                          | 2081/82 B.S.    | 2080/81 B.S.    | 2079/80 B.S.    |
|---------------------------------------|-----------------|-----------------|-----------------|
| vii) Library Building Construction    |                 |                 | 882058          |
| viii) Computer Purchase               |                 |                 | 161530          |
| ix) Teaching Material                 |                 |                 | 128651          |
| x) Exam                               | 269817          |                 | 1062413         |
| xi) Research seminar/workshop         | 76799           |                 |                 |
| xii) Learning Management System (LMS) | 950500          |                 |                 |
| xiii) Non Credit Course               | 198000          |                 |                 |
| xiv) Educational Tour                 |                 |                 |                 |
| xv) Printing/Publication              |                 |                 |                 |
| xvi) T.U Renewal                      | 150000          |                 |                 |
|                                       | 40000           |                 |                 |
|                                       | 325230          |                 |                 |
|                                       | 40000           |                 |                 |
| <b>Total</b>                          | <b>27754852</b> | <b>17863981</b> | <b>31617057</b> |

The values presented in the above table show the income and expenditure of the fiscal year of 2078/79, 2079/80, and 2080/81 B. S. The data are taken from the final audit report of the campus. The total expenditure in the year 2081/82 is more than that of 2080/81 by Rs 9890871. The total expenditure of 2081/82 is Rs **27754852**. Some furniture, books and some computers were purchased. DMC had purchased books for the library of Rs 820000 in the previous year and now of Rs 28642. The budget of the current year is highly spent on salary, construction of building , purchasing computers /projectors and scholarships. The extra expenditures in the fiscal year 2081/82 were in Research seminar/workshop, Learning Management System (LMS), Non Credit Course, Educational Tour, Printing/Publication and T.U Renewal programme.

### 1. Committee "Arthik Tatha Lekha Samiti" formed by CMC.

|               |                      |                       |
|---------------|----------------------|-----------------------|
| Co-ordinator- | Ram Bahadur Bajagain | - Member of CMC.      |
| Member-       | Harka Bir Rai        | - Asst. Campus Chief. |
| Member-       | Padam Bahadur Bista  | - Member of Lecturer. |

The committee verifies all the expenditure bills, income bills and sources, and later it is processed for external/final auditing. It makes the accountant responsible for keeping the account report transparent. An Auditor is appointed through a sealed bid process. The appointed auditor (Registered Auditor) will carry out the audit and prepare the final audit report on completion of the fiscal year. The auditors see whether the issues and the steps suggested previously are implemented properly or not.

## 5. Social Progress:

### 5.1. Social Relation:

#### i. Campus's involvements in Social Activities:

DMC was established to fulfill the need of the community. So, the campus cannot stay away from society and social activities. This campus has been participating in various social activities since its establishment. Campus performs its task coordination for its stakeholders.

- It initiates and leads the community to construct the local road.
- During and after the disaster (earthquake), campus administration as well as students, have supported to the victims voluntarily.
- Financial support to the victims of fires, earthquakes or landslides

- It has provided the program hall and the furniture to the community people, or other organizations to conduct stage programs.
- Participates in afforestation activities organized by the DFO Khotang
- Campus organized different programs (language, literature, music, art and sports) for the public and awarded the best performers.
- Campus has organized and/or participated in different awareness oriented programs to eradicate social ills and evils (like gender discrimination and violence, human rights, child right, etc.)
- Participated in Diktel Bazar sanitation programs.
- Volunteered in different health camps conducted by Area Welfare Centre, NetraJyoti Sangh, District Hospital and other organizations and/or agencies.
- Fulfilling the educational needs of Khotang and its neighboring districts.
- Conducts outreach programs targeting women, such as domestic and sexual violence.
- Conducts community based programs relating to climate change.
- Campus has formed a public relations committee to establish close relation with communities.
- Campus conducts awareness programs focusing on the community.
- Blood donation program organized by Youth Red Cross Circle.

## **ii. Contribution of the Society to the Campus:**

There is no doubt, debate and/or dual arguments that the community established the campus with their efforts in order to fulfill their needs and demands. So the community is the foundation of this campus. The community realized extreme lack of higher educational institutions in the district. Therefore, took an initiative to run the campus and constructed the infrastructure. There are valuable roles and contributions of the community people which are to be continued in the coming days and need to build up strong relations between the community and the campus. Society has been contributing to the campus in different sectors. They are listed below:

- Help for its establishment,
- Registered the land in the name of the campus,
- Free labor and financial support for infrastructural development,
- Participate in the construction of campus road,
- Participate in different programs organized by the campus,
- Participation in student enrollment campaign,
- Manage the drinking water for the campus (with payment)
- Support to purchase furniture, laptops, projectors etc.
- Involved in the sanitation program and the plantation of the campus premises.

## **i. Plan of Campus for the Contribution to the Society:**

In the absence of community, we can't imagine this campus. On the other hand, if the campus cannot fulfil the needs and demands of society, there will be no meaning or value of the campus. So that campus should vow to equality in society. DMC has forwarded the plan:

- Produce efficient, skilful and qualified manpower as per the needs of society.
- Manage the educational programs according to needs and demands of society.
- Extend programs gradually to provide vocational and technical education.
- Encourage people to enroll/ admit their children at the campus.
- Establish close relations with the school and campuses of its catchment area.
- Run outreach program related to climate change.
- Blood donation

**ii. Plan for Increasing Involvement of Society in the activities of Campus:**

There is no possibility of the development of society in the absence of education. Education imparts knowledge and skills to the people by means of which they can motivate other people so that social changes take place. This will be the tool of social reformation. Education is compulsory to all. In the context of Nepal 'Right to Education' is provided as a fundamental right in the constitution of Nepal, 2072. However, there is very little budget or investment in higher education. People's participation and other efforts are obligatory. If it lacks certainly, there may appear many hazards, and finally the institute might be closed. Though we are praising the importance of federalism, only the urban centered campuses are benefiting and are sustaining, and other remote centre campuses are in danger of closing. Campuses established in remote areas should play a vital role in development with a sense of self-cooperation. To increase people's participation, the following plans have been forwarded:

- Honor the best social worker, expert, senior citizens, etc. on special occasions.
- Conduct interaction and discussion programs among stakeholders to solve the problems, challenges and issues of the campus.
- Organize get together program with ex-students, teachers, personnel and CMC members.
- Discuss and interact with local government,
- Discuss with stakeholders while preparing the plan of the campus.
- Organize the general assembly of the campus
- Activate the campus and community relations committee.
- Publish in different journals and magazines.

**5.2. Issues and Challenges:**

There are many issues and challenges to be solved by DMC. The enrollment ratio of students is decreasing, no regular economic support except grant from UGC. However, to reduce all these challenges, the institution implemented a strategic plan from 2017-2021 A.D. Another strategic plan 2022-2032, has been reformulated. Some of the measures to face these issues and challenges are:

**i. Short Term:**

- Insufficiently skilled manpower,
- Not sufficient infrastructure and other foundation (buildings, hostel, playground, furniture, etc.) for the development of the campus.
- There are no sufficient efficient and skilled human resources.
- Decreasing student enrollment.
- Problem of drop-out,
- Insufficient use of modern technology
- Make regular to the student to take classes.

**ii. Long term**

- Clear policy of the government to the public/community campuses.
- Less sources for the infrastructure development,
- No regular and sustainable economic support except fees from regular students and a grant from UGC, Landscape planning and maintaining slope stability.
- Repair and maintenance of old infrastructure/buildings/furniture.
- Challenge of providing quality education by charging an affordable amount of fee.
- Challenge of addressing the needs and interests of diverse students and the community.
- The enrolment of students is decreasing, and dropout numbers are increasing.
- The challenge of educating students to make them competent enough in ever changing and complex world.
- Students' regular attendance in the classrooms.

**iii. Mitigation Measures Taken to Address the issues and Meet the Challenges**

It is expected that it will assist us in overcoming some of these challenges. The campus has requested the Diktel Rupakot Majhuwagadi Municipality and Provincial Government (Province 1) for the construction and improvement of its infrastructure. Moreover, the campus is accredited by the University Grants Commission (UGC), Nepal in 2024 A.D. It will probably find some solutions to these challenges. A new ten year strategic plan 2022-2032 has been formulated, and for sustainable development master plan has also been built up.

**iv. Plan for Addressing the issues and Challenges**

DMC is suffering from different issues and challenges. The campus is trying to address those issues and challenges through formulating the Revised Strategic Plan (2022-2032 A.D.). Some points are given below:

- Execute the campus policies and programs.
- Reduce unnecessary expenditure,
- Request to the Local and Provincial Governments for infrastructure development,
- Appeal to elected people's representatives (local, provincial and federal) for support,
- Perform the best tasks as recommended by PRT as soon as possible to achieve QAA,
- Utilize the land donated by the community for its development,
- Manage E-library, well furniture, teaching and learning materials, learning friendly classroom, etc.
- Appeal to all stakeholders to assist the campus in its sustainability.
- Search alternative resources for campus development.
- Gradually, fulfil efficient and skilled manpower.
- Establish a good relationship with the community and other stakeholders.
- Organize training, seminars and workshops for teachers and students.
- Use information technology in both administration and teaching learning activities.
- Execute the EMIS actively.
- Extend the programs to master's level.
- Organize extra-activities program for students, etc.
- Implement the Learning Management System (LMS)

**2. DMC's Action Plan for 2082/083**

The DMC has made an Action Plan for the fiscal Year 2082/083 B.S., which is given below. There is no doubt that if the following proposed capital and programs are implemented, the quality of the campus certainly will improve.

# Diktel Multiple Campus

2/1/20

| अनुमानित विवरण २०८२०८३ साधारण तर्फ |                                                |         |              |  |                                 |                                                               |         |              |        |
|------------------------------------|------------------------------------------------|---------|--------------|--|---------------------------------|---------------------------------------------------------------|---------|--------------|--------|
| क) अनुमानित आयतर्फ आ.व. २०८२०८३    |                                                |         |              |  | अनुमानित व्यय तर्फ आ.व. २०८२०८३ |                                                               |         |              |        |
| सि.न.                              | विवरण                                          | अनुसूची | जम्मा रु.    |  | सि.न.                           | विवरण                                                         | अनुसूची | अनुमानित रकम | कैफियत |
| १                                  | विद्यार्थी शान्तिवाट निषेधमिति                 | १       | १२५५३००००    |  | १                               | तलब भत्ता                                                     |         | १८३६८९८०००   |        |
| २                                  | आवृत्ति परीक्षा फारम                           | २       | ८८९०००००     |  | २                               | अतिरिक्त प्रिण्टिङ                                            |         | ५०००००००     |        |
| ३                                  | प्रमाणपत्र सिफारिस र प्रमाणपत्र प्रतिनिधी समेत | ३       | ३९००००००     |  | ३                               | विद्युत महशुल, टेलिफोन, इन्टरनेट र पानिचोत                    |         | २०००००००     |        |
| ४                                  | विद्यार्थीविकास अनुदान आयोग                    | ४       | ६१०००००००    |  | ४                               | दे.भ. भत्ता                                                   |         | ५५०,००००००   |        |
| ५                                  | प्याज                                          | ५       | १५००००००     |  | ५                               | अतिथि सत्कार                                                  |         | १५००००००     |        |
| ६                                  | प्रदेश सरकार                                   | ६       | ८०००००००     |  | ६                               | त्रि.वि. महशुल                                                |         | १०००००००     |        |
| ७                                  | आन्तरिक परीक्षा शुल्क                          | ७       | १८००००००     |  | ७                               | पत्र पत्रिका विज्ञापन                                         |         | १०००००००     |        |
| ८                                  | नगरपालिका गाउँपालिका तथा वडा कार्यालयहरू       | ८       | २५०००००००    |  | ८                               | आर्थिक सहयोग                                                  |         | १०००००००     |        |
| ९                                  | पुस्तकालय तथा पत्रिका पत्र                     | ९       | १५५५५०००     |  | ९                               | स्टेशनरी का.ता.                                               |         | २५००००००     |        |
| १०                                 | नयाँ कदम विज्ञापन                              | १०      | ३०००००००     |  | १०                              | संवर्धनवृत्त प्राध्यापक कर्मचारी र विशेष विद्या.प्रशासनिक पद. |         | ३०००००००     |        |
| ११                                 | आर्थिक सहयोग (अन्य)                            | ११      | ५०००००००     |  | ११                              | इकाती                                                         |         | ३०००००००     |        |
| १२                                 | भवन भाडा                                       | १२      | २५००००००     |  | १२                              | लेखापरीक्षण                                                   |         | ५०००००००     |        |
| १३                                 | प्रयोगात्मक शुल्क                              | १३      | १,३५५,०००००० |  | १३                              | मैपरी/बिबिध                                                   |         | १०००००००     |        |
| १४                                 | बिबिध                                          | १४      | ५०००००००     |  | १४                              | पेइड मेन्टर                                                   |         | १५००००००     |        |
| १५                                 | जम्मा                                          |         | २६,२६४,८६००० |  | १५                              | नविकरण त्रि.वि                                                |         | ११९००००००    |        |
|                                    |                                                |         |              |  | १६                              | प्रयोगात्मक परीक्षा खर्च                                      |         | ८१३६००००     |        |
|                                    |                                                |         |              |  | १७                              | प्राध्यापक कर्मचारी कल्याण कोष                                |         | ३०००००००     |        |
|                                    |                                                |         |              |  | १८                              | स्थापना तथा                                                   |         | २०००००००     |        |
|                                    |                                                |         |              |  | १९                              | सम्मान पुरस्कार र छात्रवृत्ति                                 |         | ५५००००००     |        |
|                                    |                                                |         |              |  | २०                              | परीक्षा र मूल्यांकन खर्च आन्तरिक                              |         | ५०००००००     |        |
|                                    |                                                |         |              |  | २१                              | NEHEP अन्तर्गतको कार्यक्रम खर्च                               |         | ४०००००००     |        |
|                                    |                                                |         |              |  | २२                              | पुर्जीगत तथा गुणस्तर कार्यक्रम बजेट आन्तरिक                   |         | ४१२००००००    |        |
|                                    |                                                |         |              |  |                                 | जम्मा                                                         |         | २८८६९४८००    |        |
| आय                                 |                                                |         | २६२६४८६०००   |  |                                 |                                                               |         |              |        |
| व्यय                               |                                                |         | २८८६९४८०००   |  |                                 |                                                               |         |              |        |
| आय भन्दा व्यय बढी                  |                                                |         | १२५९६६८००    |  |                                 |                                                               |         |              |        |

दिलेल बहुमुखी क्याम्पस  
पुनीगत तथा गुणस्तर कार्यक्रम बजेट  
आ.व. २०८२-०८३

| सि.नं.                 | कार्य योजनाको शेष                                                                   | अनुमानित बजेट | श्रोत         |
|------------------------|-------------------------------------------------------------------------------------|---------------|---------------|
| १. प्रशासनिक           | क. सफ्टवेयर अपडेट (लेखा, पुस्तकालय, विद्यार्थी प्रोफाईल) EMIS                       | १५०,०००.००    | आन्तरिक       |
|                        | ख. विद्यार्थीहरूको प्रोफाईल अपडेट गरि राख्ने                                        | ५,०००.००      | आन्तरिक       |
|                        | घ. पुस्तकालयको लागि अन्तरक्रिया कार्यक्रम तथा प्रभावशाली, गुणमो र्पेटिका व्यवस्थापन | १५,०००.००     | आन्तरिक       |
|                        | ड. प्राध्यापकहरूलाई न्यापटपको व्यवस्थापन                                            | ५००,०००.००    | बाह्य         |
|                        | च. प्राध्यापक तथा कर्मचारी तालिम, गोर्दी, सेमिनार तथा वेबिनार                       | ६००,०००.००    | बाह्य         |
|                        | जम्मा                                                                               | १,२७०,०००.००  |               |
| २. शैक्षिक             | क. प्रोजेक्टर, स्मार्टबोर्ड जडान र खरीद                                             | ५००,०००.००    | बाह्य         |
|                        | ख. Academic Audit कार्य सम्पन्न गर्ने                                               | २०,०००.००     | आन्तरिक       |
|                        | ग. वैकल्पिक सिकाई प्रणाली (Online व्यवस्थापन/Virtual Class)                         | ५००,०००.००    | आन्तरिक/बाह्य |
|                        | घ. Remedial Class & Extra Class                                                     | ६०,०००.००     | आन्तरिक       |
|                        | ड. कार्यक्रम थप तथा प्राविधिक शिक्षा                                                | १,०००,०००.००  | बाह्य         |
|                        | च. निरन्तर मूल्याङ्कन प्रणाली (हाजिर, गृहकार्य, आन्तरिक परीक्षा)                    | ५०,०००.००     | आन्तरिक       |
|                        | जम्मा                                                                               | २,१३०,०००.००  |               |
| ३. भौतिक               | क. क्याम्पसको घेराबार (बाउण्ड्री)                                                   | ६,०००,०००.००  | बाह्य         |
|                        | ग. शैक्षिक भवन निर्माण                                                              | १०,०००,०००.०० | बाह्य         |
|                        | घ. प्रतिस्नातक निर्माण                                                              | १,०००,०००.००  | बाह्य         |
|                        | ड. पार्किङ स्थल निर्माण                                                             | ५००,०००.००    | बाह्य         |
|                        | च. कम्प्युटर खरिद                                                                   | ४०००००.००     | बाह्य         |
|                        | छ. फर्निचर खरिद/निर्माण र मर्मत संभार                                               | १०००००.००     | बाह्य         |
| ४. सामाजिक             | ज. विपुलिय सामान खरिद र मर्मत संभार                                                 | ४०००००.००     | बाह्य         |
|                        | झ. रङ्गरोकन (भवन, कोठा, शौचालय, छाना) तथा मर्मत संभार                               | २०००००.००     | आन्तरिक       |
|                        | जम्मा                                                                               | १९,५००,०००.०० |               |
| ५. प्रकाशन तथा छपाई    | क. क्याम्पस समुदाय अन्तरक्रिया कार्यक्रम                                            | २०,०००.००     | आन्तरिक       |
|                        | ख. क्याम्पस दिवस                                                                    | १००,०००.००    | आन्तरिक       |
|                        | ग. Out Reach Program                                                                | १००,०००.००    | आन्तरिक       |
|                        | घ. सेवा निवृत्त कोष                                                                 | ३००,०००.००    | आन्तरिक       |
|                        | जम्मा                                                                               | ५२०,०००.००    |               |
|                        | क. Annual Report                                                                    | ५०,०००.००     | आन्तरिक       |
| ६. पुस्तकालय सम्बन्धी  | ख. Peer Reviewed DMC Journal प्रकाशन                                                | १५०,०००.००    | आन्तरिक       |
|                        | ग. नया कदम प्रकाशन, Prospectus                                                      | २००,०००.००    | आन्तरिक       |
|                        | घ. क्यालेण्डर प्रकाशन, त्रैमासिक बुलेटिन                                            | ७०,०००.००     | आन्तरिक       |
|                        | ड. डिजिटल परिचय पत्र,                                                               | ३०००००.००     | आन्तरिक       |
|                        | जम्मा                                                                               | ७७०,०००.००    |               |
|                        | क. Library Automation निरन्तरता                                                     | ५०,०००.००     | आन्तरिक       |
| ७. परीक्षा सम्बन्धी    | ख. E-Library र कम्प्युटर खरीद                                                       | ५००,०००.००    | बाह्य         |
|                        | घ. पुस्तक खरीद                                                                      | १,०००,०००.००  | बाह्य         |
|                        | ड. तालिम पुस्तकालय                                                                  | ५०,०००.००     | आन्तरिक       |
|                        | जम्मा                                                                               | १,६००,०००.००  |               |
|                        | क. आन्तरिक र Pre-Board परीक्षा, नतिजा प्रकाशन                                       | ५०,०००.००     | आन्तरिक       |
|                        | ख. प्रतिवेदन लेखन, Field visit, Project word                                        | १५०,०००.००    | आन्तरिक       |
| ८. वातावरण तथा सुरक्षा | ग. प्रयोगात्मक परीक्षा संचालन खर्च                                                  | ३५००००.००     | आन्तरिक       |
|                        | जम्मा                                                                               | ५५०,०००.००    |               |
|                        | क. वृक्षारोपन, विरुवा संरक्षण, खरिद                                                 | १००,०००.००    | आन्तरिक/बाह्य |
|                        | ख. फुलबारी निर्माण/हरियाली बनाउने                                                   | १५०,०००.००    | आन्तरिक       |
|                        | ग. सफा पिउने पानी                                                                   | १५०,०००.००    | आन्तरिक       |
|                        | घ. वातावरण संरक्षण तथा सचेतना कार्यक्रम                                             | २०००००        | आन्तरिक       |
|                        | जम्मा                                                                               | ६००,०००.००    |               |

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|                             |                                                                       |               |               |
|-----------------------------|-----------------------------------------------------------------------|---------------|---------------|
| अर्न्त                      | क. धर्ना विज्ञापन (विद्युतीय, रेडियो, बाहिरिष्ठ पोस्टरिड)             | १००,०००.००    | आन्तरिक       |
|                             | ख. प्रवेश परीक्षा सञ्चालन, नतिजा प्रकाशन                              | २०,०००.००     | आन्तरिक       |
|                             | जम्मा                                                                 | १२०,०००.००    |               |
| समा                         | क. समिति, सेल र उपसमिति सञ्चालन कार्यक्रम                             | ३००,०००.००    | आन्तरिक       |
|                             | जम्मा                                                                 | ३००,०००.००    |               |
| परासर्ग                     | क. विद्यार्थीहरूलाई परामर्श सेवा (बाह्य विज्ञ र प्राध्यापकबाट)        | ५०,०००.००     | आन्तरिक       |
|                             | ख. अन्तरिक कार्यक्रम सञ्चालन                                          | २०,०००.००     | आन्तरिक       |
|                             | जम्मा                                                                 | ७०,०००.००     |               |
| अर्न्तरिक                   | क. शैक्षिक पात्रो अनुसार अतिरिक्त क्याकुलाप सञ्चालन पुरस्कार          | २००,०००.००    | आन्तरिक       |
|                             | ख. खेलकुदमा विद्यार्थी सहभागिता (अन्तर क्याम्पस)                      | १००,०००.००    | आन्तरिक       |
|                             | जम्मा                                                                 | ३००,०००.००    |               |
| १३. छात्रवृत्ति र पुरस्कार  | क. छात्रवृत्ति (छात्रवृत्ति निर्देशिका अनुसार) छात्रवृत्ति वितरण      | ७५०,०००.००    | बाह्य         |
|                             | ख. प्राध्यापक तथा कर्मचारी (उत्कृष्ट) लाई सम्मान र पुरस्कार           | २०,०००.००     | आन्तरिक       |
|                             | ग. क्याम्पसको विकासमा उल्लेखनीय सहयोग पुऱ्याउने महानुभावहरूलाई सम्मान | ५०,०००.००     | आन्तरिक       |
|                             | जम्मा                                                                 | ८२०,०००.००    |               |
| १४. पूर्ण विद्यार्थी        | क. भूतपूर्व विद्यार्थी मञ्च                                           | २०,०००.००     | आन्तरिक       |
|                             | जम्मा                                                                 | २०,०००.००     |               |
| १५. तालिम अनुसन्धान प्रकाशन | क. प्राध्यापकहरूलाई अनुसन्धान कार्यशाला                               | ३००,०००.००    | आन्तरिक       |
|                             | ख. लघु अनुसन्धान                                                      | ५००,०००.००    | आन्तरिक/बाह्य |
|                             | ग. लघु अनुसन्धान (विद्यार्थी)/शोधपत्र तयारी                           | ५००,०००.००    | आन्तरिक/बाह्य |
|                             | घ. अनुसन्धान मुलक लेख रचना प्रकाशन/                                   | ५००,०००.००    | आन्तरिक/बाह्य |
|                             | जम्मा                                                                 | १,८००,०००.००  |               |
|                             | कुल जम्मा                                                             | ३०,३७०,०००.०० |               |
| सारणी                       |                                                                       |               |               |
| आन्तरिक श्रोतबाट व्यहोर्ने- |                                                                       | ४,९२०,०००.००  |               |
| बाह्य श्रोतबाट व्यहोर्ने-   |                                                                       | २६,२५०,०००.०० |               |
| जम्मा बजेट-                 |                                                                       | ३०,३७०,०००.०० |               |

**Diktel Multiple Campus Diktel Khotang**  
**Diktel Rupakot Majhuwagadhi Municipality Ward No. 2**

**Annexes- 1**

The name list of Campus Management Committee

| S.No. | Name                   | Designation      |
|-------|------------------------|------------------|
| 1     | Durgajayanti Rai       | Chairman         |
| 2     | Kumar Acharya          | Vece-Chairman    |
| 3     | Prakash Kumar Shrestha | Member           |
| 4     | Dhyan Bahadur Rai      | Member           |
| 5     | Dinesh Kumar Ghimire   | Member           |
| 6     | Ram Bahadur Bajgain    | Member           |
| 7     | Tika Khatri            | Member           |
| 8     | naina Bahadur Katwal   | Member           |
| 9     | Kabi Kumar Rai         | Member           |
| 10    | Dipak Thatal           | Member           |
| 11    | Jhulendra Bishwakarma  | Member           |
| 12    | Tirtharaj Bhattarai    | Member           |
| 13    | Dhruba Bikram Rai      | Member           |
| 14    | Uttam Sing Rai         | Member           |
| 15    | Rajan Prasad Acharya   | Member           |
| 16    | Lal Prasad Ghimire     | Member           |
| 17    | krishna Bahadur Rai    | Secretary Member |

Note : The Campus Management Committee was formed by the Campus General Assembly on 2080/01/16 B.S.

**Diktel Multiple Campus Diktel Khotang**  
**Diktel Rupakot Majhuwagadhi Municipality Ward No. 2**  
**Annexes- 2**

**Name Lists of Teaching Staffs and Personnel**

| S.No. | Name                      | Designation               | Status     | Remarks |
|-------|---------------------------|---------------------------|------------|---------|
| 1     | Krishna Bahadur Rai       | Campus Chief/Reader       | Full Timer |         |
| 2     | Hark Bir Rai              | Asst. Campus Chies/Reader | Full Timer |         |
| 3     | Hira Kumar Rai            | Reader                    | Full Timer |         |
| 4     | Ram Prasad Rai            | Reader                    | Full Timer |         |
| 5     | Dhankarna Shrestha        | Reader                    | Full Timer |         |
| 6     | Bimala Rai                | Lecturer                  | Full Timer |         |
| 7     | Lal Prasad Ghimire        | Lecturer                  | Full Timer |         |
| 8     | Bijaya Kumar Rai          | Lecturer                  | Full Timer |         |
| 9     | PadamBahadurBista Chhetri | Lecturer                  | Full Timer |         |
| 10    | Shyam Kumar Rai           | Asst. Lecturer            | Full Timer |         |
| 11    | Rabin Sunuwar             | Asst. Lecturer            | Full Timer |         |
| 12    | Keshar Kumar Rai          | Asst. Lecturer            | Full Timer |         |
| 13    | Bedi Kumar Rai            | Asst. Lecturer            | Full Timer |         |
| 14    | Lila BahadurKhatri        | Lecturer                  | Full Timer |         |
| 15    | Shankar Thapa             | Asst. Lecturer            | Full Timer |         |
| 16    | Dewa Kumar Rai            | Asst. Lecturer            | Full Timer |         |
| 17    | Krishna Bahadur Gurung    | Asst. Lecturer            | Full Timer |         |
| 18    | Krishna BahadurRai        | Asst. Lecturer            | Full Timer |         |
| 19    | Parjun Rai                | Asst. Lecturer            | Full Timer |         |
| 20    | Naindra kumar Khatri      | Asst. Lecturer            | Full Timer |         |
| 21    | Sanjip Thapa              | Asst. Lecturer            | Full Timer |         |
| 22    | Kalpana Rai               | Asst. Lecturer            | Full Timer |         |
| 23    | Chitra Prasad Subedi      | Asst. Lecturer            | Part Timer |         |
| 24    | Laxmi Kumar Rai           | Asst. Lecturer            | Full Timer |         |
| 25    | Subash Chandra Rai        | Asst. Lecturer            | Full Timer |         |
| 26    | Min Kumar Dahal           | Asst. Lecturer            | Full Timer |         |
| 27    | Keshar Kumar Rai          | Asst. Lecturer            | Full Timer |         |
| 28    | Mahesh kumar Marasini     | Asst. Lecturer            | part Timer |         |

### **Name Lists of Non-Teaching Staffs and Personnel**

| <b>S.No.</b> | <b>Name</b>         | <b>Designation</b> | <b>Status</b> | <b>Remarks</b> |
|--------------|---------------------|--------------------|---------------|----------------|
| 1            | Chuda Bahadur Karki | Accountant         | Full Timer    |                |
| 2            | Gopal Dahal         | Book Checker       | Full Timer    |                |
| 3            | Sanjib Khadka       | Computer Operator  | Full Timer    |                |
| 4            | Milan Chandra Rai   | Librarian          | Full Timer    |                |
| 5            | Ram Chndra Rai      | Assistant          | Full Timer    |                |
| 6            | Dhan Bahadur Darji  | Office assistant   | Full Timer    |                |
| 7            | Deva Bahadur karki  | Office assistant   | Part timer    |                |

- If we compare the number of teachers and the number of subjects, it is clear that more teachers are needed here. Some of the teachers are bearing overload of teaching hours. The distribution of the subjects and their period is not balanced.

**The End**

