

Annual Report

Diktel Multiple Campus- 2080 B. S.



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Diktel Rupakot Majhuwagadhi Municipality-2 Diktel Khotang,
Province-1, Nepal.
(Estd : 16 Ashoj, 2037 B.S.)

Budget Fiscal Year: 2079/080 B.S.

Published : Mangshir, 2080 B.S.

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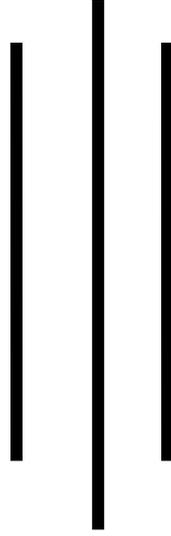
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Report Endorsed by Campus Management Committee

Diktel Multiple Campus

Mangsir 04, 2080 B.S.

Executive summary

Diktel Multiple Campus (DMC) Diktel is the first and the oldest non-profit based community campus in Khotang district. The campus has been established by the support of civil society, educators, politicians, administrators, merchants, intellectuals and local community on 16 Ashoj 2037 B.S. It is located in Diktel, headquarters of Khotang district. DMC has been spreading the light of higher education in the eastern hilly districts-Khotang, Okhaldhunga, Solukhumbu, Bhojpur and Udayapur since its establishment. This is made possible because of the development of transport, communication and flexible education policy of the government. The total enrolment of regular students is seven hundred sixty two (762) in academic year 2079/80 B.S. The enrolment of students are decreased by one hundred thirty one.

As we know that the campus has been affiliated to Tribhuvan University and has been running the faculty of Humanities and Social Sciences, Education and Management (bachelor-annual system) in the morning and day shift as well as master level (Master-Semester System) in humanities and education faculties. Working human recourses are very less. Teaching staff has been bearing over work load and on the other hand, every administrative personnel has also over load. Despite their over load, they are fulfilling their duties and responsibilities honestly, tactfully and skilfully.

The campus has covered the total area of 35-1-2-3 Ropanies of land which has been registered on the name of Diktel Multiple Campus. But all the area of the land has not been utilized productively.

There are nineteen buildings including permanent four and temporary fifteen. It has four buildings having two floors and other remaining are single. There are eighty nine rooms altogether for administrative use and classrooms. Only twenty three rooms are used for classes so they are not sufficient for teaching and learning. They are not learning-friendly and well-managed as expected by campus. There is necessity of well-managed library according to the programs and the number of students in the campus. So now the campus has made one hundred eighty desks and benches for the students. Fifteen projectors, one smart board, one interactive board and twelve c.c. camera have been managed in the classrooms. Thirty nine computers are installed in computer lab with internet facilities to the students.

It is our pride that Diktel Multiple Campus Diktel has entered in the process of QAA.. In course for this, a SAT have been formed under the chairmanship of an assistant campus chief of the campus. Moreover, the campus had started its SSR from the 2073 B.S. SSR report was submitted to the University Grant Commission on 2076/08/30 B.S. and as a result Pre-Visit from PRT has been completed on 2078/09/22-24. Sixty seven jobs were recommended to the campus for further betterment. Entire campus team continously performed the jobs and now has submitted the response report to the office of QAA division. New ten years strategic plan 2022-2032 has been formulated and for sustainable development, a master plan also has been built up. In addition to these DMC has prepared a Action Plan to participate in NURTURING EXCELLENCE IN HIGHER EDUCATION PROGRAM (NEHEP) of University Grant Commission (UGC) recently.

Similarly other various committees, sub committees and units have been formed to precede the tasks. A team of SAT and other members of the campus visited and observed some community and constituent campuses which had already been QAA certified and/or in the course of QAA certification. Visit made them motivated and encouraged towards the program of QAA.

Diktel Multiple Campus is not free from financial crisis as other many community campuses (except some). We have been following the local as well as provincial government for the supports of infrastructure and quality maintenance. Some positive results seem to have been appearing. We are sure that we can achieve success if we go along with the stakeholders and the other concerned. We would like to promise from here that we will include the missing information in the next report if any.

We appeal to all stake-holders, agencies and community to assist for improvement and development of DMC. We would like to thank the management committee-chairman and other members for the approval of this report. We would also like to thank the teachers (teaching-staff) and personnel who helped to prepare this report.

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ABBREVIATIONS

<u>Abbreviation</u>	<u>Full Forms</u>
A/Y	Academic year
A.D	Anno Domini
Asst.	Assistant
B.A.	Bachelor of Arts
B.B.S.	Bachelor of Business Studies
B.Ed.	Bachelor of Education
B.S.	Bikram Sambat
C.M.C.	Campus Management Committee
D. M.C.	Diktel Multiple Campus
E.M.I.S.	Educational Management and Information System
etc.	Etcetera
F	Female
FSU	Free Students' Union
HERP	Higher Education Reform Project
IQAC	Internal Quality Assurance Committee
L.O.I.	Letter of Intend
M	Male
M.A.	Master's of Arts
M.Ed.	Master's of Education
MOU	Memorandum Of Understanding
NGO	Non Governmental Organization
No.	Number
PCL	Proficiency Certificate Level
QAA	Quality Assurance and Accreditation
RMC	Research Management Committee
Rs.	Rupees
SAT	Self- Assessment Team
SSR	Self Study Report
SWOT	Strengths, Weakness, Opportunities and Threats
T.U.	Tribhuvan University
UGC	University Grants Commission
Yr.	Year

1. Background

Diktel Multiple Campus is the first and leading community campus of Khotang district. It was established in 2037 Asoj 16 under the affiliation of Tribhuvan University. It is a non-profit based community campus. It has been providing education to the students of Khotang district and neighboring districts- Solukhumbu, Okhaldhunga, Udyapur and Bhojpur. The products of this campus are working in different sectors as successful manpower, such as administration, education, journalism, industry, business, banking and politics.

DMC was initiated taking the authority to run PCL program (Now Phased out) in Humanities and Social Science faculty of Tribhuvan university, in addition to, classes of Bachelor's degree in Humanities, education, management (annual system) and, classes of Masters of Arts in Nepali and sociology and, EPMM.Ed. (semester system) have been running at present. Now many campuses have been established within Khotang and its neighboring districts and, some others are in course of establishment. However, DMC is devoted to offer the quality, higher education to its students from beginning and never gets discouraged but self-motivated for the improvement, maintains its qualities and services strongly and never lets it go backwards.

Human resources produced from this campus are now performing their skill, qualification, efficiency and experience in different Sectors, such as Lecturers, Teachers, Businessmen, Social workers, Administrators, politicians etc. and their contributions are highly appreciated in the country.

This campus has crossed many ups and downs or difficulties in its course. It is realized that non-profit based campus is not as simple as constituent or private campuses for smooth running. So that to continue the campus, to maintain its quality and efficiency and to promote and develop its infrastructure; we need to collect resources and positive supports from government, NGOs, INGOs, community and other stakeholders.

DMC has been running in its forties. It has crossed so many turning points to arrive at the present condition. For the development and improvement of this campus different people have contributed in different sectors for the campus, so we would like to remember their contributions. The following social-workers, well-wishers, politicians and administrators had played important role and contributed in the establishment and the progress of campus. The contributors are: District Panchayat Chairman, Dip Bahadur Rai, Birkha Bahadur Rai, Dilliser Rai, Devraj Dhakal, Kedar Rai, Parsuram Rai, Parsuram Bajimaya, Hiradhan Rai, Peshal Rai, Kashiraj Rai, and Narendra Rajbhandari. We cannot forget their contributions. So, I would like to thank to them for their purposeful contribution and also we cannot forget the contribution of the former Chief district officer Parshu Pradhan and local development officer Krishna Kumar Nepal. The other contributors are Bayansing Rai, Keshar Bahadur Rai, Harikaji Gurung, Shova Gurung, Bagbir Rai, Capt. Man Bahadur Rai, Prithivi Bahadur Rai, Shree Prasad Bhattarai, Laxmi Kumar Thapa, Tika Prasad Dahal, Dhan Hari Rai, Barjamani Rai, Karna Bahadur Basnet, Raj Kumar Pokharel, Rabilal Rai, Badarinath Sharma, Tulasi Prasad Bhattarai, Surya Bahadur Sen Oli, Madan Ghale, Chandra Bahadur Rajbhandari, Nayan Kumar Rai, Hari Bahadur Karki, Manik Lal Pradhan, Rewati Raman Koirala, Shivabaksh Katwal, Ratna Bahadur Thapa, Kumari Krishna Rai, Bishnu Kumar Rai, Rajendra Bhattarai, Devi Prasad Koirala, Atalser Rai, Dilliram Dahal, Karna Bahadur Rai, Rudra Bahadur Rai, Narayan Prasad Joshi, Jas Raj Kiranti, Karna Joshi, Harka Bahadur Rai, Laxmidas Rajbhandari, Kumardhoj Rai, Parshuram Karki, Bom Thulung, Bachchu Rai, Bhanubhakta Ghimire, Narnath Gelal, Shubha Chandra Rai, Hari Kumar Pokharel, Baburam Rai, Namas Adhikari, Rajendra Thapa, Rudra Giri, Jivan Khadka, Bishal Bhattarai (now member of federal parliament), Panch Karna Rai, Saraswoti Bajimaya, Ram Kumar Rai (Pasang), Hari Roka, Samita Karki, Shiba Kumar Basnet, Subash Pokharel, Harish Chandra Giri, Durga Jayanti Rai, Sher Bahadur Tamang, Ratna Rai, San Bahadur Rai, Rojan Rai, Rajan Rai (now member of provincial assembly), Rabi Kiran Acharya, Gyanendra Joshi, Pawan Kumar Thapa, Rajanser Rai, Dhan Prasad Subedi, Geha Kumar Sainju, Jit Bahadur Shrestha, Shantiram Mishra, Jitman Rai, Khem Bahadur Khadka and Ajay Kumar Jha, Dr. Suka Raj Rai.

Diktel multiple campus has been running under the Act of Tribhuban University and Diktel Multiple Campus Sanchalan Bidhan, 2075 B.S. recently approved from the Office of the Vice-Chancellor, Planning Directorate, Tribhuvan University, Kathmandu. Some reformation steps were expected from the federal government. But these don't seem to be so positive. The government of Province No. 1 seems to be going in the course of establishing Provincial University and DMC has been involved in this procedure. Although this campus is sustaining with many crises, it has made many attempts for the establishment of infrastructures and maintain the quality of education. Diktel Multiple campus prepared the five year (2012 AD to 2016 AD) strategic plan in 2012 AD and implemented it. Now we have prepared the five year strategic plan 2017-2021 A.D. And again ten years strategic plan 2022-2032 has been formulated. Master plan for sustainable development also has been built up recently. We are going to implement and forward other programs according to these plans. We are in the process of achieving QAA. Further constructive suggestions from well-wishers and others will be highly appreciated. Diktel Multiple Campus appeals to all the stakeholders for its development.

We would like to thank to the chairman of present management committee Mrs. Durga Jayanti Rai and other members (annex -1) for their guideline to prepare this report. I would also like to thank to all political parties, students' organizations, teaching staff, well-wishers, and campus officials. At the end, we equally want to remember them who contributed the campus from the very beginning but if the names of contributors are missed from the list, we (Report Preparation Team) are entirely sorry.

2. Academic Progress

2.1 Enrollment Trend:

Student's enrollment of the last three year is given below

Enrollment of students since 2077/78-2078/79-2080/2081

(Program wise/level wise)

Year	B.A.				B.Ed.				B.B.S.				M.A. semester				M.Ed. semester				Grand Total
	I	II	III	IV	I	II	III	IV	I	II	III	IV	I	II	III	IV	I	II	III	IV	
2077/78	37*	-	86	-	34*	-	60	33	17*	71	33	23	34	6	13	13	-	-	11	11	482
2078/79	119	145	31		150	124	54	40	57	74	31	25	24			8				11	893
2080/81	35	84	84	55	58	102	75	46	37	43	47	28	14	14	19	19					760
	191	229	201	55	242	226	189	119	111	188	111	76	72	20	32	40			11	22	2135

* Admission was not completed

The above data displays that the number of student's enrolment seems decreasing in academic years of 2080 B.S. when they are compared to grand total of previous year. The student's number is decreased by 131 than the previous years. It indicates the trend of enrollment might go down in coming years and it might become challenge to the campus. The campus should prepare the plan, program, strategies and implement them to reduce such challenges. The full enrollment data of academic year 2077/78 is not presented because of adverse effect of COVID – 19. In academic year of 2080, the enrollment of students in B. A. is 35, B.Ed 58 and B.B.S. 37 respectively. It shows that the number of student would certainly go down in coming years.

Enrollment of Girls, Dalit and EDJ. since, 2077 B.S. -2080 B.S.

(Program wise)

Year	B.A.			B.Ed.			B.B.S.			M.A. (semester)			M.Ed. (semester)		
	Girls	EDJ.	Dalit	Girls	EDJ.	Dalit	Girls	EDJ.	Dalit	Girls	EDJ.	Dalit	Girls	EDJ.	Dalit
2077/78	83	5	23	95	7	23	53	3	6						
2078/79	46	1	25	84	3	40	42		8	3	1	1	9	1	1
2079/80	136	-	18	179	-	24	90	-	7	18					
Total	265	6	66	358	10	87	185	3	21	21	1	1	9	1	1

The above data shows that, the girl's enrollment in B.A. has been increased by nearly three times in academic year 2079/80 B.S. Similarly, the enrollment of girls in B.Ed. has been increased by more than double. The same trend seems going on in B.B.S. as well. Similarly the number of EDJ and Dalit enrollment of students seems fluctuating. The Edj Dalit not found in B.A. but the number of Dalit are eighteen which is less than seven to previous year. The enrollment of Edj is not found in B.B.S. The number of Dalit is seven which is less by one than previous year. In M.A. semester the enrollment of girls is found nearly six times more than previous year but the enrollment of Edj and Dalit. ment of Edj and Dalit are not found. Campus needs to prepare the policy for the enrollment of Edj and Dalit.

2.2 Pass Rate:

Pass rate of the students in 2077/78 in percentage (Program wise/level wise)

Faculty	Level	Number of students who filled exam forms	No. of pass students	pass percent
Humanities	B.A. I	86	Result not Published	
	B.A.II	51	Result not Published	
	B.A.III	74	59	79.72%
Education (3 & 4 years B.Ed.)	B.Ed. I	60	Result not Published	
	B.Ed. II	36	Result not Published	
	B.Ed.III	27	12	44.44
	B.Ed.IV	36	28	77.77%
Management (3 & 4 years B.B.S.)	B.B.S. I	31	Result no Published	
	B.B.S. II	25	Result not Published	
	B.B.S. III	27	19	70.37
	B.B.S.IV	15	10	66.66%
Humanities (semester) M.A.	sociology first sem.	8	7	87.5
	sociology third sem.	32	Result not Published	
M.Ed. (semester)	EPM first sem.	6	1	16.66
	Nepali First sem.	12	5	41.66

The pass rate of the students in B.A. III, B.Ed. IV, B.B.S. III, B.B.S. IV and Sociology First Semester seems satisfactory. M.Ed EPM result seems poor. It needs good management to improve the result in coming semesters and so on to the M.Ed Nepali First Semester. The performance of M.A sociology I semester seems the best in master's level. The department should keep it up and make efforts for the improvement of the other results. The result of B.A., B.Ed. and B.B.S need to keep them up. The departments should make sincere efforts for the improvement of these results. The larger the number of students the worse the result will result in the diminishing in student number.

Pass rate of the students in 2078/79 in percentage

(Program wise/level wise)

Faculty	Level	Number of students who filled exam forms	No. of pass students	pass percent
Humanities	B.A. I	86	4	4.65%
	B.A.II	61	11	18.03%
	B.A.III	75	57	76%
Education (3 & 4 years B.Ed.)	B.Ed. I	60	16	26.66%
	B.Ed. II	37	21	56.75
	B.Ed.III	27	12	44.44
	B.Ed.IV	25	6	24
Management (3 & 4 years B.B.S.)	B.B.S. I	31	7	28
	B.B.S. II	25	9	36
	B.B.S. III	27	19	70.37
	B.B.S.IV	19	10	52.63
Humanities (semester) M.A. /B.A.III		38	Result not publish	
M.Ed. (semester)		11	6	54.54

The above figure shows the result pass rate of the students in 2078/79 B.S. The pass rate of B.A.III 76%, B.B.S. III 70.54% seems more satisfactory. B.Ed II 56.75%, B.B.S. IV 52.63% and M.Ed semester seems normal result. B.A. I, B.A II, seems very poor result. It needs effective management to obtain satisfactory result. B.Ed I, B.Ed III, B.B.S II and B.Ed IV seems very less satisfactory. The concerned department, teacher and students themselves should increase the efforts. Effective pedagogy, technology along with good content based teachers are highly demanded for the good result.

Pass rate of the students in 2079/080 in percentage

(Program wise/level wise)

Faculty	Level	Number of students who filled exam forms	No. of pass students	pass percent
Humanities	B.A. I	145	23	15%
	B.A.II	71	40	56%
	B.A.III	-	-	
Education (3 & 4 years B.Ed.)	B.Ed. I	124	3	2.124%
	B.Ed. II	51	3	5.88%
	B.Ed.III	37	18	48.64%
	B.Ed.IV	44	11	25%
Management (3 & 4 years B.B.S.)	B.B.S. I	67	7	10.44%
	B.B.S. II	32	13	40.62%
	B.B.S. III	25	1	4%
	B.B.S.IV	26	7	26.92%
	First Semester	33	11	33.33%
	Second Semester	20	15	75%
	Third Semester	13	9	69.23%
Fourth Semester	7	7	100%	
Total		662	157 (23.71)	

The above figure shows the result pass rate of the students in 2079/80 B.S. The pass rate of B.A. I is 15%., B.A. II 56% . The result of B.A. I seems poor and the result of B.A. II seems satisfactory. The result of B.A. III is not published yet. The result of B.Ed. .I seems poor .Its pass percentage only 2.12%so campus administration, teachers and students need to add extra efforts to increase pass rate. Similarly the pass percentage of B.Ed. II also seems poor. Its pass percentage is only 5.88%. So, the similar efforts to B.Ed..Iis considered to be applied in this level too but the result of B.Ed III seems satisfactory. Its pass percentage is 48.64%.Again the result of B.Ed IV seems unsatisfactory. Its pass percentage is only 25%. The pass percentage of B.B.S. I is 10.44,B.B.S. II 40.62% B.B.S. III 4% and B.B.S. IV 26.92% .The result of B.B.S I and III seems very poor. Campus administration, teachers, students need to prepare the plan and policy to increase the pass rate. The result of B.B.S. IV seems unsatisfactory and the result of II seems tolerable. M.A. semester result seems satisfactory. The concerned department, teacher and students themselves should increase the efforts.Effective pedagogy, technology along with good content based teachers are highly demanded for the good result.

2.3 Graduate Trend

Graduate of campus in, 2077 B.S.-2080B.S.

(Program wise/level wise)

year	B.A.				B.Ed.				B.B.S.				One Year B Ed				M.A.				
	EDJ	Girls	Other	Total	EDJ	Girls	Other	Total	EDJ	Girls	Other	Total	EDJ	Girls	Other	Total	EDJ	Girls	Other	Total	Total
2077/78	1	6	12	19	-	8	10	18	1	9	6	16	-	-	-	-		1	4	5	58
2078/79	1	5	13	19		5	13	18		9	7	16						5		5	58
2079/80		6	9	15	1	1	2	4		4	5	9	-	-	-	-	1	5	25	31	59
Total	2	17	34	53	1	14	25	40	1	22	18	41					1	11	29	41	175

Graduate trend analysis:

If we see the data of pass rate, the result seems constant. The number of graduated students in 2077/78,2078/79 and 2079/80are 58, 58 and 59 respectively. When the data of 2079 is compared to the data of 2076/77 and 2078/79 it is increased by only one. But the data does not show any more progress when they are compared. In academic years 2077/78 and 2078/79 there is no any change when they are compared each other. The graduated number of girls have been increased by one in B.A. but in other faculty the number has been decreased. In B.Ed. only one has graduated and in B.B.S. four girls have been graduated. But the Edj are still have not increased.The access in higher education as the data presents..All the graduates have not been involved in this data because the campus is unable to present the supporting documents. Only the students who presented the photocopies of their transcript, collected their certificates and whose tracer reports have been prepared are involved here. Thus the data looks insufficient. The result of 'Girls' and 'Others' seems average but 'EDJ' is low. The campus needs to try to execute the programs effectively for achieving good results. The graduated student's number remain the same in academic years 2077/78 and 2078/79. It shows that the entire campus team should give focus to increase graduate numbers in upcoming years.

2.4 Programs:

Running programs, major subject and authorized date from T.U.

S.N	Level	Faculty	Major Subjects	Authorized Date	Remarks
1	P.C.L.	Humanities and Social Sciences	Nepali, Political Science, Economics	2037 B.S.	Add. History and Culture in 2042 B.S. Now phase-out
2	Bachelor	Humanities and Social Sciences	Nepali, Political Science, Economics, History and Culture	2042 B.S.	Add. English and Sociology in 2069 B.S., B.A.S.W. in 2074
3	P.C.L.	Management	All subjects are compulsory	2047 B.S.	Now phase-out
4	Bachelor	Education	English, Nepali and Mathematics	2052 B.S.	Add. Population Education in 2069 B.S.
5	Bachelor (One year B.Ed.)	Education	English, Nepali and Economics	2052 B.S.	
6	Bachelor	Management	Accounting, Finance and Marketing Group	2062 B.S.	
7	Masters	Humanities and Social Sciences	Nepali	2070 B.S.	
8	Master	Humanities and Social Sciences	Sociology	2074	Semester (running the second and the fourth semester now)
9	Master	Education	EPM+Nepali	2075	Semester (running the Second semester now)

Educational planning and Management (EPM) and Nepali programs have been authorized in the year, 2075 B.S. No other programs have been authorized lately.

2.5. Educational Pedagogy:

DMC has been conducting different faculties, programs with different subjects. For this, the following instructional systems have been used to instruct the students.

- i. Lecture Method,
- ii. Discussion Method,
- iii. Project Work,
- iv. Field Trip,
- v. Paper Presentation,
- vi. Problem Solving Method,
- vii. Practical Work etc.
- viii. Group Work, Pair Work, Peer Work.
- ix. Different weekly program as mentioned in annual calendar.
- x. Blended Teaching

3. Physical Progress:

3.1. Infrastructural Development:

DMC was established in 2037 B.S. but got operated with no own land and buildings during its establishment. Since its establishment, educators, social workers, administrators, politicians, District Panchayat supported physically and financially remarkably. Because of their continuous support, DMC has become successful to register the land 35-1-2-3 Ropanis on its own name in Khotang district. It has constructed three RCC building having two floors. Moreover this campus is looking for other sources of supports. The particular of buildings are given below. Two storey permanent building is going to be constructed from the support of university grant commission (UGC). The compounding of campus area is now being constructed. Both building construction and compounding of campus area were forwarded through e-bidding process and has completed too.

S.N	Description	No. of buildings/ blocks	No. of rooms	Remarks
1	One Storey temporary Building	4	8	Classes are running
2	Earth quake resisted building	3	6	
3	Two storey Permanent building	1	6	Under campus-UGC match
4	Two storey administrative building	1	10	Support from Diktel Rupakot Majhuwagadi Support Municipality 2077/78 B.S
5	One storey permanent building	1	4	Library in use
6	Two Storey temporary block	1	2	Computer/E-library/Staff room in use
7	One storey temporary block	1	2	Study Class
8	One storey temporary block	1	2	Storer/First Aid Room/ student union office
9	One storey temporary block	1	1	Canteen
10	One storey block	1	1	Assembly hall
11	One storey block	2	16	Boys hostel
12	One storey block	1	6	QAA functional office
13	Toilet		20	
14	Total	18	84	

- Classrooms are not enough according to the subjects and the teachers.
- One hostel building is not in use. It needs urgent repairing before use.
- **Play ground:** There are only volleyball and table tennis court and for football ply ground MOU has been made between campus and Solma Sports Club, Diktel.
- **Road:** Road has been constructed inside the campus premise by the joint effort of campus – community. It is in use now.
- An aquaguard water purifier has been installed for pure drinking water.
- One program hall which can occupy about three hundred people and other three rooms have been well equipped/furnished with modern/ furniture comfortably.
- A water tank has been stalled in the centre of majority classrooms to wash hands comfortably.

3.2 Educational Aids:

- I. White boards – 24
- II. Pocket charts – 5
- III. Geo-boards – 2
- IV. Multi-media projectors – 15
- V. Overhead projector-1
- VI. Smart board -1
- VII. Interactive Board - 1

3.3. Books

- Reference books -9322
- General books – 13508
- Journals – DMC, Shikshak, Yuba Manch, TUJournal, Nepal Rastra Bank Journal
- Papers – Gorkhapatra, Kantipur, Khotang khabar, Rupakot, Nepal, Himal etc.
- New materials have been managing this year.

Reading Room & E-library

Particular	Number	Condition	Remarks
Reading Room	2 Rooms	Forty students can study at a time	It is not sufficient so it needs to extend
E-libray& computer lab	30 computers are available	Students are using them	60 computers are insufficient according to number of students

3.4. Furniture:

Some comfortable / modern furniture have been managed at campus recently. The campus has planned to equip all the building rooms with modern ways to make comfortable furniture in the days to come. The wooden, traditional and outdated furniture are still in use at the campus. This is obligatory condition to the institute. The details of furniture are as follow:

S.No.	Description	No. of Furniture
1	Desks/benches(made up of metal & wood)	270
2	Desks (made up of wood)	180
3	Benches(wooden)	166
4	Office table	21
5	Wooden Racks	18
6	Wooden bed	16
7	Long Chairs	23
8	Single Table	16
9	Cupboards (wooden)	17
10	Cupboard(steel)	4
11	Sofa set	1
12	Sofa	3
13	Tea Table	6
14	Secretary Table	1
15	Computer Table	11
16	Double Cupboard	9
17	Revolving Chairs	9
18	Steel Racks	21
19	Attach Table	5
20	Wooden Chairs	59
21	Plastic chairs	160
22	White board	20
23	Notice board	3
24	Hill take /Water tank	2
25	Hill take stand	2
26	Rostem	3
27	Rostem (single)	7
28	Jhyampal	1
29	Gaiti	1
30	Kodalo	1
31	Shavel	1
32	Kambal	3
34	Strecher	1
35	Iron rod to fence the map of Nepal & national flag in square shape with flag stand	1/1
36	Memorial park(SilaLekha)	1
37	Out dated furniture's	12

* New furniture's about 270 desks and benches made up of metal attached with woods have been added this year for students and long chairs, lecture desks for teachers.

* Teaching staff are provided with the locking racks.
The traditional/old wooden armed chairs are replaced with new furniture's.

* The study rooms in the library have been managed.

* Digital/automation system is made for library.

3.5 Equipments:

DMC Owns the following equipment's including the internet facilities:

S.N.	Description	No/Unit
1	Computer Desktop	39
2	Laptop	7
3	Printers	9
4	C.C.camera	12
5	C.C.T.V.	2
6	Display Board	1
7	D.V.R.	2
8	Interactive Board	1
9	Projector	6
10	Scanner	1
11	Camera	1
12	Solar battery& Inverter	1
13	Solar Plate 100 watt	2
14	Inverter	1
15	Card Printer	1
16	Bill Printer	1
17	Sound System	1

- * The multimedia projectors are not enough for many teachers.
- * All the classrooms are not supplied with electricity.
- * Because of the lack of enough manpower all the existing equipment's are not used regularly.
- * The solar power supplied from BAIKALPIK URJA PRABARDHAN KENDRA NEPAL has made it easier for us to operate all the computers at once. Also the campus classes are possible to run

4. Financial Progress:

4.1 Analysis of Financial Resource:

Income of last three years in "000"

Sources of Income	2079/80B.S.	2078/79 B.S.	2077/78B.S.
A. Student's Fees	12735.044	14489.044	8769.259
B. Others			
i) Interest Income	24.247		-
ii) Rent of building			-
iii) Scholarship D.R.M.	450.000		
iv) NayaKadam	145.345		34.603
v) Others	5029.260		
C. UGC			
i) Regular grants	2310.000	2325.00	
ii) Performance grants		5000.00	1682.875
iii) Matching grants			
iv) Other grants	815.700		2250
D. Diktal Rupakot		1154.44	
E. ICT Dhankuta			780.02
F. DFOkhotang			
G. EMIS Grants			
H. Government of Province Koshi	2345.345	800.00	1350
I. D.R.M. Ward No. 3	23.000		
J. D.R.M. Ward No. 13	98.500		
Total	23976.441	23768.484	14,866.754

Above table represents the fee income, grants received from UGC and other incomes. It seems that the income from student's fees is gradually decreased by Rs 1754000 thousand than last fiscal year. Since UGC regular grant has increased to 1754.00 thousand. As a new income, the campus has received matching grants in previous year but it lacks this year. The total income of campus in fiscal year 2079/80 is Rs. 23976.441 which is more by Rs. 207.957 than last year. The table shows, the campus does not have strong pipeline income to sustain smoothly.

Expenditure Analysis of the last three years in "000"

Expenditures	2079/80 B.S.	2078/79 B.S.	2077/78 B.S.
A. Recurrent Expenditure		10461.295	
i) Salary	15434.340	5262.050	6412.307
ii) Other expenses	579.065		3493.757
B. Capital Expenditure			
i) Major Infrastructure Development			
-UGC Building Construction	8271.560		163.375
ii) Minor infrastructure development (Repair)		1552.93	559.498
iii) Computer and equipment		50.429	40.268
iv) Books	203.705	73.732	73.732
v) Software Installation		761.440	685.411
vi) Furniture Purchase			
vii) Library Building Construction	3861.045		
viii) Computer Purchase	882.058		
ix) Furniture Purchasing	482.690		
x) Gardening	161.530		
xi) Exam	1062.413		
xii) Outreach Program	100.000		
xiii) Scholarship	450.000		
xiv) Teaching Materials	128.651		
Total	31717.057	19517.456	11428.348

The values presented in the above table show the income and expenditure of the fiscal year of 2077/2078-2078/79 and 2079/080 B. S. The data are taken from the final audit report of the campus. The total expenditure in the year 2079/80 seems more than that of 2078/79 by Rs. 12199.601. Some furniture, books and some computers were repurchased. DMC has purchased a software program, named Mitra, from Erasoft Solution Pvt. (Ltd.) Company to operate the accounting system properly/systematically and effectively in 2078/079 B.S. The more extra expenditures in the fiscal year 2079/80 were in library building construction, computer purchase, furniture purchase, gardening than fiscal year 2078/79 B.S.

1. Committee "Arthik Tatha Lekha Samiti" formed by CMC.

Co-ordinator-Ram Bahadur Bajagain- Member of CMC.

Member-Krishna Bahadur Rai -Asst. Campus Chief

Member- Harka Bir Rai -Asst. Campus Chief.

Member- Padam Bahadur Bista- Member of Lecturer

The committee verifies all the expenditure heads, bills, income bill and sources and later it is processed for external/final auditing.

- i. An Auditor is appointed through sealed bid process. The appointed auditor (Registered Auditor) will carry out audit and prepares the final audit report on completion of the fiscal year. The auditors see whether the issues and the steps suggested previously are implemented properly or not. The auditor reports in briefs about keeping the account properly.

5. Social Progress:

5.1. Social Relation:

i. Campus's involvements in Social Activities:

DMC was established to fulfill the necessity of the community. So, campus cannot stay away from society and social activities. This campus has been participating in various social activities from its establishment.

- It initiates and leads the community to construct the local road.
- During and after the disaster (earthquake), campus administration as well as students has supported to the victims voluntarily.
- Financial support to the victims of fire caught, earthquake or landslides
- It has provided the program hall and the furniture to the community people, or the other organizations to conduct stage programs.
- Participates in afforestation activities organized by the DFO Khotang
- Campus organized different programs – (language, literature, music, art and sports) to the public and awarded the best of the performers.
- Campus has organized and/or participated in different awareness oriented programs to eradicate social ills and evils (like gender discrimination and violence, human right, child right etc)
- Participated in Diktel Bazar sanitation programs.
- Volunteered in different health camps conducted by Area Welfare Centre, Netra Jyoti Sangh District Hospital and other different organizations and/or agencies.
- Fulfilling the educational needs of Khotang and its neighboring districts.
- Conducts outreach program targeting to women such as domestic and sexual violence.
- Conducts community based program relating to climate change.

ii. Contribution of the Society to the Campus:

There is no any doubt, debate and/or dual arguments that the community established the campus with their efforts in order to fulfill their needs and demands. So community is foundation to this campus. Community realized extremely lack of higher educational institution in the district. Therefore took an initiative to run the campus and constructed the infrastructure. There are valuable roles and contributions of the community people which are to be continued in coming days and needs to build up strong relation between community and campus. Society has been contributing to the campus in different sectors. They are listed out below:

- Help for its establishment,
- Registered the land in the name of campus,
- Free labor and financial support for infrastructural development,
- Participate in the construction of campus road,
- Participate in different programs organized by campus,
- Participation in student enrollment campaign,

Manage the drinking water for campus (with payment) Supports to purchase furniture, laptops, projectors etc.

i. Plan of Campus for the Contribution to the Society:

In the absence of community we can't imagine this campus. On the other hand if campus could not fulfill the needs and demands of the society, there will not be meaning and values of campus. So that campus should vow for equality to society. DMC has forwarded the plan:

- Produce efficient, skillful and qualified manpower as per the need of society.
- Manage the educational programs according to need and demand of society.
- Extend programs gradually to provide vocational and technical education.
- Encourage people to enroll/ admit their children at the campus.

- Establish close relation with school and campuses of its catchment area.
- Run outreach program related to climate change.

ii. Plan for Increasing Involvement of Society in the activities of Campus:

There is no possibility of the development of society in the absence of education. Education imparts knowledge and skills to the people by means of which they can motivate other people so that social changes take place. This will be the tool of social reformation. Education is compulsory to all. In the context of Nepal 'Right to Education' is provisioned as fundamental right in the constitution of Nepal, 2072. However, there is very less budget or investment in higher education. People's participation and other efforts are obligatorily needed. If it lacks certainly there may appear many hazards and finally institute might *be closed*. Though we are praising the importance of federalism, only the urban centered Campuses being benefited and are sustaining and other remote centre campuses are in the verse of close. Campuses established in remote areas should play vital roles of development with the feeling of their self-cooperation. In order to increase people's participation, the following plans have been forwarded:

- Honor the best social worker, expert, senior citizens etc. on special occasion.
- Conduct interaction and discussion program among stakeholder to solve the problems, challenges and issues of the campus.
- Organize get together program with ex-students, teachers, personnel and CMC members.
- Discuss and interact with local government,
- Discuss with stakeholder while preparing the future plan of the campus.
- Activate campus and community relation committee.

5.2. Issues and Challenges:

There are many issues and challenges to be solved by DMC. The enrollment ratio of students is fluctuating, no any regular economic support except grant from UGC. However, to reduce these all challenges the institution implemented strategic plan from 2017-2021 A.D. Another strategic plan 2022-2032 has been formulated. Some of the measures to face these issues and challenges are:

i. Short Term:

- Insufficient skilled manpower,
- Not sufficient infrastructure and other foundation (buildings, hostel, playground, furniture etc.) for development of campus.
- There is not sufficient efficient and skilled human resources.
- Decreasing student enrollment.
- Problem of drop-out,
- Lack of modern technology

ii. Long term

- Lack of clear policy of government to the Public/community Campuses.
- Lack of sources for the infrastructure development,
- No sustainable economic support except fee from regular students and grant of UGC, Landscape planning and maintaining slop-stability.
- Repair and maintenance of old infrastructure/building/furniture.
- Challenge of providing quality education by charging affordable amount of fee.
- Challenge of addressing the needs and interests of diverse students and community.
- The enrolment of students are decreasing, dropout numbers are increasing.
- Challenge of educating students to make them competent enough in ever changing and complex world.

iii. Mitigation Measures Taken to Address the issues and Meet the Challenges

It is expected that it will assist us to overcome some of these challenges. The campus has requested the Diktel Rupakot Majhuwagadi Municipality and Provincial Government (Province 1) for the construction and improvement of its infrastructures. Moreover, the campus has started its SSR from the 2073 B.S. It will probably find out some solutions to these challenges. SSR report was submitted to the University Grant Commission on 2076/08/30 B.S. and as a result Pre-Visit from PRT has been completed on 2078/09/22-24. Sixty seven jobs were recommended to the campus for further betterment. Entire campus team continuously performed the jobs and now has submitted the response report to the office of QAA division. New ten years strategic plan 2022-2032 has been formulated and for sustainable development master plan also has been built up recently.

iv. Plan for Addressing the issues and Challenges

DMC is suffering from different issues and challenges. Campus is trying to address those issues and challenges through formulating Revised Strategic Plan (2022-2032 A.D.). Some points are given below:

- Execute the campus policies and program
- Reduce unnecessary expenditure,
- Request to Local and Provincial Government for infrastructure development,
- Appeal to elected people's representatives (local, provincial and federal) for support,
- Perform the best tasks as recommended by PRT as soon as possible to achieve QAA,
- Mobilize the resources achieved from the SHAIKSHIK TATHADHARMIK MAHOTASB-2073 B.S.' to run the programs for QAA,
- Utilize the land donated by community for its development,
- Manage E-library, well furniture, teaching learning materials, learning friendly classroom etc.
- Appeal to all stakeholders to assist campus for its sustainability.
- Search alternative resources for campus development.
- Gradually, fulfill efficient and skilled manpower.
- Establish the good relation with community and other stake-holders.
- Organize training, seminar and workshop for teachers and students.
- Use information technology in both administration and teaching learning activities.
- Execute the EMIS actively.
- Extend the programs in master level.
- Organize extra-activities program for students etc.

DMC's Action Plan for 2079/80

The DMC has Action Plan for the fiscal Year 2079/80 B.S. which are given below. There is no doubt if the following proposed capital and programs are implemented, the quality of the campus certainly will gear up.

दिक्तेल बहुमुखी क्याम्पस

आ.व. २०८०/०८१

विभिन्न समिति तथा सेलहरुसंग सम्बन्धित

गुणस्तर सुधार कार्यक्रम (पुँजीगत बजेट)

सि.नं.	समिति तथा सेलको नाम	जम्मा बजेट	श्रोत	
			आन्तरिक रु.	बाह्य रु.
१	एकेडेमिक कमिटी	१,१८१,०००।००	११८,१००।००	१,०६२,९००।००
२	गुनासो सुनुवाई तथा निवारण समिति	१०,०००।००	१०,०००।००	(
३	पब्लिक इन्फरमेशन, पब्लिकेशन तथा पब्लिक रिलेशन समिति	५००,०००।००	२००,०००।००	३००,०००।००
४	अनुसन्धान व्यवस्थापन समिति	१,३००,०००।००	२००,०००।००	१,१००,०००।००
५	पुस्तकालय समिति	१,५००,०००।००	१००,०००।००	१,४००,०००।००
६	कम्प्युटर व्यवस्थापन समिति	१,०००,०००।००	५०,०००।००	९५०,०००।००
७	EIMS	३००,०००।००	५०,०००।००	२५०,०००।००
८	खरिद, निर्माण, मर्मत सम्भार तथा Health Care and Nature समिति	३०,०००,०००।००	(३०,०००,०००।००
९	परीक्षा तथा छात्रवृत्ति समिति	१,०००,०००।००	५००,०००।००	५००,०००।००
१०	जम्मा	३६,७९१,०००।००	१,२२८,१००।००	३५,५६२,९००।००

अनुमानित विवरण ०८०१०८१			अनुमानित व्यय तर्फ आ.व. ०८०१०८१			
अनुमानित आयतर्फ			अनुमानित व्यय			
सि.न.	विवरण	जम्मा रू	सि.न.	विवरण	अनुमानित रकम	कैफियत
१	विद्यार्थी शुल्कबाट (नियमित)	१३,८९२,८००।००	१	तलब भत्ता	१७,८४९,०००।००	
२	आंशिक परीक्षा फारम	७००,०००।००	२	अतिरिक्त पिरियड	३००,०००।००	
३	प्रमाणपत्र सिफारिस र प्रमाणपत्र प्रतिलिपी समेत	३९४,५००।००	३	विद्युत महशुल, टेलिफोन, इन्टरनेट र पानिपोत	१००,०००।००	
४	विश्वविद्यालय अनुदान आयोग नियमित अनुदान	२००,०००।००	४	दै.प्र. भत्ता	४५०,०००।००	
५	व्याज	१०,०००।००	५	अतिथि सत्कार	१५०,०००।००	
६	प्रदेश सरकार	८००,०००।००	६	त्रि.वि. महशुल	१,४००,०००।००	
७	विश्वविद्यालय अनुदान आयोग कार्य सम्पादन अनुदान	२,५००,०००।००	७	पत्र पत्रिका विज्ञापन	१००,०००।००	
८	घडा कार्यालयहरू	१,५००,०००।००	८	आर्थिक सहयोग	२०,०००।००	
९	गाउँपालिकाहरू	२,०००,०००।००	९	अतिरिक्त त्रियाकलाप	३००,०००।००	
१०	नरपालिका	५,०००,०००।००	१०	स्टेसनरी का.सा.	१५०,०००।००	
११	जग्गा वापत आम्दानी	२५०,०००।००	११	सेवानिवृत्त प्राध्यापक कर्मचारी समेत	५००,०००।००	
१२	तालिमहल भाडा	२००,०००।००	१२	दुबानी	२०,०००।००	
१३	NEHEP कार्यक्रम	१,५००,०००।००	१३	विद्युतीय सामान	५००,०००।००	
१४	पुस्तकालय शुल्क आम्दानी	२०,०००।००	१४	लेखापरीक्षण	५०,०००।००	
१५	विविध	१००,०००।००	१५	बैपरी/विविध	१००,०००।००	
			१६	पेइड सेन्टर	१५०,०००।००	
			१७	नविकरण त्रि.वि	११९,०००।००	
			१८	सूचना प्रणाली EMIS वार्षिक	७०,०००।००	
			१९	सूक्तानी हन बाकी तलब ०७९।०८०	३,८६५,०००।००	
			२०	प्राध्यापक कर्मचारी कल्याण कोष	३००,०००।००	
			२१	बचत (पुंजगत खर्चको लागि)	२,५७,३००।००	
				जम्मा	२९,०६७,३००।००	
	जम्मा	२९,०६७,३००।००		जम्मा	२९,०६७,३००।००	

अनुमानित विवरण ०८०१०८१

नियमित विद्यार्थीबाट				
सि.नं.	कक्षा	विद्यार्थी संख्या	वार्षिक शुल्क	जम्मा शुल्क
१४	B.A. I	८०	१५५००१००	१,२४०,०००१००
१५	B.ED. I	१००	१४५००१००	१,४५०,०००१००
१६	B.B.S. I	६०	१४५००१००	८७०,०००१००
१७	B.A. II	३६	१६५००१००	५९४,०००१००
१८	B.ED. II	५६	१५४००१००	८६२,४००१००
१९	B.B.S. II	३८	१५४००१००	५८५,२००१००
२०	B.A. III	८२	१८०००१००	१,४७६,०००१००
२१	B.ED. III	८०	१७०००१००	१,३६०,०००१००
२२	B.B.S. III	४९	१७०००१००	८३३,०००१००
२३	B.A. IV	५५	१९०००१००	१,०४५,०००१००
२४	B.Ed. IV	७३	१८५००१००	१,३५०,५००१००
२५	B.B.S. IV	३२	१८५००१००	५९२,०००१००
२६	M.A.M.ed I सेमिस्टार	१५	३०३००१००	४५४,५००१००
२७	M.A.M.ed II सेमिस्टार	१३	३२४००१००	४२१,२००१००
२८	M.A.M.ed III सेमिस्टार	(३३४००१००	(
२९	M.A.M.ed IV सेमिस्टार	२२	३४५००१००	७५९,०००१००
जम्मा			७९११००	१३,८९२,८००१००
आंशिक विद्यार्थीबाट				
सि.नं.	कक्षा	विद्यार्थी संख्या	वार्षिक शुल्क	जम्मा शुल्क
३०	B.A. I, II, III, IV	९०	३५००१००	३१५,०००१००
३१	B.ED. I, II, III & IV	६५	३५००१००	२२७,५००१००
३२	B.B.S. I, II, III & IV	३७	३५००१००	१२९,५००१००
३३	M.Ed. I, EPM & Nepali partial	८	३५००१००	२८,०००१००
जम्मा		२५०		७००,०००१००
प्रमाणपत्र वापत				
सि.नं.	I.A.			
३४	स्नातक तह	९०	४०००१००	३६०,०००१००
३५	One Year B.ED.	१	४५००१००	४,५००१००
३६	M.A.	५	५०००१००	२५,०००१००
जम्मा				३९४,५००१००
अन्य				
३७	प्रमाण पत्र			२००,०००१००
कुल जम्मा				१५,९८७,३००१००

ANNEXES
Annexe- 1
Diktel Multiple Campus

The name list of Campus Management Committee

S.No.	Name	Designation	Remarks
1	Durgajayanti Rai	Chairman	
2	Purnaraj Rai	Vece-Chairman	
3	Prakash Kumar Shrestha	Member	
4	Dhyan Bahadur Rai	Member	
5	Dinesh Kumar Ghimire	Member	
6	Ram Bahadur Bajgain	Member	
7	Tika Khatri	Member	
8	Tirtha Raj Bhattarai	Member	
9	Uttam Sing Rai	Member	
10	DhrubaBikram Rai	Member	
11	Rajan Prasad Acharya	Member	
12	Lal Prasad Ghimire	Member	
13	Hira Kumar Rai	Secretary Member	

Note: CMC Formed by the general assembly on 2080/01/16 B.S.

Diktel Multiple Campus DiktelKhotang
Diktel Rupakot Majhuwagadhi Municipality Ward No. 2

Name Lists of Teaching Staffs and Personnel

S. No.	Name	Designation	Status	Reamarks
1	Hira Kumar Rai	Campus Chief/Reader	Full Timer	
2	Krishna Bahadur Rai	Asst. Campus Chies/Reader	Full Timer	
3	Hark Birv Rai	Asst. Campus Chies/Reader	Full Timer	
4	Sher Bahadur Tamang	Reader	Full Timer	
5	Ram Prasad Rai	Reader	Full Timer	
6	Dhanakarna Shreshtha	Reader	Full Timer	
7	Bimala Rai	Lecturer	Full Timer	
8	Lal Prasad Ghimire	Lecturer	Full Timer	
9	Padam Bahadur Bista	Lecturer	Full Timer	
10	Bijay Kumar Rai	Lecturer	Full Timer	
11	Shyam Kumar Rai	Asst. Lecturer	Full Timer	
12	Dewa Kumar Rai	Asst. Lecturer	Full Timer	
13	Shankar Thapa	Asst. Lecturer	Full Timer	
14	Rabin Sunuwar	Asst. Lecturer	Full Timer	
15	Bedi Kumar Rai	Asst. Lecturer	Full Timer	
16	Lila Bahadur Khatri	Asst. Lecturer	Full Timer	
17	Krishna Bahadur Gurung	Asst. Lecturer	Full Timer	
18	Krishna Bahadur Rai	Asst. Lecturer	Full Timer	
19	Parjun Rai	Asst. Lecturer	Full Timer	
20	Dhruba Shreshtha	Asst. Lecturer	part Timer	
21	Chitra Kumar Subedi	Asst. Lecturer	Part Timer	
22	Naindra Kumar Khatri	Asst. Lecturer	Part Timer	
23	Sanjip Thapa	Asst. Lecturer	Part Timer	
24	Laxmi Kumar Rai	Asst. Lecturer	Part Timer	
25	Kalpana Rai	Asst. Lecturer	Part Timer	
26	Subash Chandra Rai	Asst. Lecturer	Part Timer	
27	Min Kumar Dahal	Asst. Lecturer	Part Timer	
28	ChudaBahadurKarki	Accountant	Full Timer	
29	GopalDahal	Book Checker (clerk)	Full Timer	
30	Sanjib Khadka	Computer Operator	Full Timer	
31	Milan Chandra Rai	Computer Operator	Full Timer	
32	Ram Chndra Rai	Assistant	Full Timer	
33	Bed Maya Basnet	Assistant	Full Timer	
34	Yubaraj Rai	Office assistant	Full Timer	
35	DhanBahadurDarji	Office assistant	Full Timer	

- If we compare the number of teachers and the number of subjects, it is clear that large number of teachers lacks here. Very small number of teachers is carrying heavy load of teaching, five subjects of 100 full marks. Distribution of the subjects and its period also is not balanced.

The End